



BSWM- BIDS AND AWARDS COMMITTEE

SUPPLEMENTAL BID BULLETIN

ADDENDUM NO. 2021-09-038-01

CONTRACT: PROCUREMENT OF PRINTING AND BINDING SERVICES OF BSWM ATLAS, BOOKLET, COLOR CHARTS, AND NEWSLETTER FOR CY 2021- IB NO.: BSWM 2021-09-038

This **Addendum** is being issued in accordance with **Section 22.5.2 of the IRR of RA 9184**, to clarify and modify some provision of the Bidding Document. **THIS SHALL FORM AN INTEGRAL PART OF THE BID DOCUMENT.** Likewise, the succeeding agreements and reminders were discussed during the **Pre-Bid Conference** held last **October 7, 2021, 9:30AM at the BSWM Function Hall and via Videoconferencing-Zoom.**

I. DISCUSSION OF THE BIDDING DOCUMENT:

- **Total ABC of the contract: Php2,834,300.00**
- Bidder must have completed a single contract that is similar to this project, equivalent to **at least twenty-five percent (25%) of the ABC (Php708,575.00).**

For SLCC, similar contract shall be **contract for printing and binding services** completed within **five (5) consecutive years** prior to the deadline for the submission and receipt of bids.

Aggregate contracts are accepted.

If aggregate, **1 contract must be equivalent to at least 50% of the required SLCC**, which in this case, Php354,287.50.

- **Delivery of goods** is required **within thirty (30) calendar days** upon receipt of Notice to Proceed (NTP).

Supplier shall coordinate with the End-user for final design and schedule of delivery within 7 calendar days from receipt of Notice to Proceed and with the Procurement Management Section prior to initial delivery.

- **Awarding:** One Project having several items, which shall be awarded as **separate contracts per item.**

II. CLARIFICATION AND AGREEMENTS DURING THE PRE-BID CONFERENCE:

QUERIES/CLARIFICATION/s	RESPONSE/AGREEMENT/s
Can the Schedule of Requirement /Completion of Work of 30 calendar days extended to 60 calendar days?	Items charged against General Appropriations Act for CY 2020, shall be implemented in accordance with Republic Act No. 11520: An Act Extending the Availability of the 2020 Appropriations to December 31, 2021: "Obligation, Completion/Delivery, Inspection and Payment shall



	<i>be made not later than December 31, 2021."</i>
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III. AMMENDMENTS IN THE BIDDING DOCUMENT:

SECTION VII. TECHNICAL SPECIFICATION: Please see Annex A.

ORIGINAL	AMENDED
1. Printing and binding for the publication of "ATLAS OF SOIL-BASED AGRICULTURAL GUIDE MAPS FOR CORN" under the project, Soil Health Assessment - National Soil Sampling and Testing (SHA-NSST).	
Printing Details: Size- A2 (59.44cm x 42cm) Cover - Hard Bound with color Stamping; full color, glossy	Printing Details: Folded Size- A2 (59.44cm x 42cm) Cover- Matte laminated. Hard Bound, Pasteboard #30 , with color Stamping; full color, glossy. Paper cover – C2S, #120, glossy. Fly leaf – C2S, #140, glossy.
2. Booklet on Soil Analysis and Fertilizer Usage	
c. Font: Full color, black: 1 color	c. Cover: Full color. Inside pages: 1 color (black)
3. STK Color Charts	
d. Lay-out ready	d. Paper type: C2S 300gsm e. Lay-out ready

IV. REMINDERS DURING THE PRE-BID CONFERENCE:

- The Bureau is now adopting the GPPB Resolution No. 16-2020 dated September 16, 2020 (Simplified PBDs shall be used for Competitive Bidding of Procurement Projects that will be posted upon its effectivity on 06 October 2020).
 - The documents required for eligibility, technical proposal and financial proposal are found at **Section VIII – Checklist of Technical and Financial Documents for Goods** and **Section IX. Checklist of Technical and Financial Documents for Infrastructure** of the bidding document.
- Please refer to the bidding document for the **sample form of Single Largest Completed Contract (SLCC)** and form for **Statement of all ongoing Government & Private Contracts** including Contracts Awarded but not yet started for your reference.

Note: if no ongoing projects/ contracts, please state “none” or “no ongoing projects/contracts” in the form for the Statement of all on going Government and Private Contracts.

- Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”

“Any lacking documents can cause the automatic disqualification of bids.”

- Below are the **acceptable forms of bid security** that bidders may opt to use, **which shall include the Bid Securing Declaration**. The amount of which shall not be less than the required percentage of the ABC in accordance with the following schedule:

Form of Bid Security	Amount of Bid Security (Not less than the required Percentage of the ABC)
Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	Two percent (2%)
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Five percent (5%)

Please NOTE:

Surety bond issued by GSIS as well as a cash deposit certificate is no longer accepted.

Bids and Bid Securities should be valid and firm for a period that shall not exceed one hundred twenty (120) calendar days after the date of the opening of bids.

- Net Financial Contracting Capacity (NFCC):

The computation of a prospective bidder's NFCC must be **at least equal to the ABC to be bid** or, for procurement by lot, **at least equal to the sum of all the ABCs of lots to which it participated**.

NFCC= Current assets minus current liabilities multiplied by 15 (constant factor) minus the value of all outstanding or uncompleted portions of on-going contracts, including awarded contract/s yet to be started, coinciding with the contract to be bid.

- Sealing and marking of bid proposal**- The bidder shall submit:

- One (1) ORIGINAL COPY.
- One (1) DUPLICATE COPY.
- One (1) PDF COPY in a USB or CD – to be placed inside the Duplicate Copy of Technical Proposal and Duplicate Copy of Financial Proposal.

Please refer to Annex B for illustration.

NOTE:

All photocopied documents must be stamped and signed "Certified True Copy". And all pages/documents must be duly signed by the authorized representative (both original and duplicate copies).

For easy reference, all bidders are requested to provide dog-ear codes/ tabs in the presentation of their documents.

○ **Reminders:**

- ✓ Bidders responsibility to read, study, and review the Bidding Document and Bid Bulletin/s of the procurement project.
- ✓ Further clarification/s on the Bidding Document shall be in writing and must be submitted 10 days before the Opening of Bids.
- ✓ All bidders who wish to join the bidding shall download the attached document from PhilGEPS website to be included in the Document Request List (DRL).
- ✓ Bidders may download the updated Bidding Forms at GPPB Website (<https://www.gppb.gov.ph/downloadables.php>).
- ✓ Schedule of Submission and Opening of Bids is subject to change due to Community Quarantine enforced by the government in line with the COVID-19 pandemic. For updates, please refer to the BSWM PhilGEPS posting (<https://www.philgeps.gov.ph/>) and BSWM Procurement Service FB page <https://www.facebook.com/bswmpms>.
- ✓ Authorization letter and a copy of company ID shall be presented by the Representative of the Bidder who will submit the bid proposal and who will attend the Opening of Bids, on-site or online.
- ✓ In case of withdrawal of submitted bid, a letter stating their intention to withdraw from the project should be submitted by the bidder not later than the scheduled deadline of submission and opening of bids.
- ✓ Bidders declared to have the Lowest/ Single Calculated Bid will be subject for Post-qualification.
- ✓ Bidder shall submit the additional requirements listed on the NOTICE as LCB/ SCB within five (5) calendar days from receipt of Notice. *Non-compliance can be grounds for post-disqualification.*
- ✓ Winning Bidders declared to have the Lowest/Single Calculated and Responsive Bid shall submit its Performance Bond and Signed Contract Agreement within ten (10) calendar days from receipt of Notice.

○ **Warranty in accordance with Section 62 of 2016 IRR of RA 9184:**

For the **procurement of Goods**, in order to assure that manufacturing defects shall be corrected by the supplier, a **warranty security** shall be required from the contract awardee, after acceptance by the Procuring Entity of the delivered supplies, for a:

- ✓ minimum period of three (3) months, in the case of Expendable Supplies, or a
- ✓ minimum period of one (1) year, in the case of Non-Expendable Supplies.

The obligation for the warranty shall be covered by either:

- ✓ retention money in an amount equivalent to at least one percent (1%) but not to exceed five percent (5%) of every progress payment, or a
- ✓ special bank guarantees equivalent to at least one percent (1%) but not to exceed five percent (5%) of the total contract price.

The said amounts shall only be released after the lapse of the warranty period or, in the case of Expendable Supplies, after consumption thereof: Provided, however, that the supplies delivered are free from patent and latent defects and all the conditions

imposed under the contract have been fully met.

For **Infrastructure Project** please refer to **Section 62.2** of the 2016 Revised IRR of RA 9184.

- A complete set of **Bidding Document** may be acquired by interested Bidders until **October 21, 2021 9:00AM** from the address and website below and **upon payment** of the applicable fee, pursuant to the latest Guidelines issued by the GPPB, in the amount of Php 3,000.00.

For bank-to-bank payment (Land bank of the Philippines) for the purchase of bidding documents, please coordinate with the BAC Secretariat thru bswm.bacsec@gmail.com.

DEADLINE/SCHEDULE OF SUBMISSION AND OPENING OF BIDS:

Deadline of submission of bid proposals is on October 21, 2021, 9:00AM.

Opening of Bids is on October 21, 2021, 9:30AM at BSWM Function Hall and via videoconferencing (Zoom).

For precautionary measure against the COVID 19, bidder attendance will be through videoconferencing only. For zoom link, please email the BAC Secretariat at bswm.bacsec@gmail.com.

For guidance and information of all concerned.

(SGD) JOSE D. MANGUERRA

BAC Vice Chairperson

Annex A

Revised Technical Specifications

Item	Specification	Statement of Compliance
	<p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>	
1	<p>Printing and binding for the publication of "ATLAS OF SOIL-BASED AGRICULTURAL GUIDE MAPS FOR CORN" under the project, Soil Health Assessment - National Soil Sampling and Testing (SHA-NSST)</p>	
	<p>Deliverables: 200 copies of 1 Volume Hard Bounded ATLAS/Book for 23 selected corn producing provinces of the Philippines</p>	
	a. Title page, copyright, table of contents, preface, acknowledgement, messages, title cover = 10 pages	
	b. Separator/Divider with the name of Region and Province = 23 pages	
	c. Maps and Legends = 217 pages	
	<u>Map titles or Kind of maps:</u>	
	Soil Fertility, Fertilizer-guide and Legend, Nitrogen, Phosphorous, Potassium, and pH	
	d. Team composition = 4 pages	
	e. Total number of pages = 254 pages	
	<u>Printing Details:</u>	
	Folded Size- A2 (59.44cm x 42cm)	
	Printing quality - 4 color offset printing	

	Cover : Matte laminated. Hard Bound, Pasteboard #30, with color Stamping; full color, glossy. Paper cover – C2S, #120, glossy. Fly leaf – C2S, #140, glossy.	
	Inside: Paper type - C2S, #100, glossy	
	Source - PDF format	
	OTHER SPECIFICATIONS:	
	Bid shall be lower than Approved Budget for Contract for line item (PhP 2,199,300.00) Quantity - 200 copies @10,996.50/each	
	For sample lay-out, Coordinate with End-user thru BAC Secretariat prior to Submission of Bids. <u>Certificate from End-user is required.</u>	
	Proof prints for proof reading is required prior to final printing	
	Date of delivery: 30 calendar days upon receipt of Notice to Proceed (NTP) by the service provider. Supplier shall coordinate with the End-user for final design and schedule of delivery within 7 calendar days from receipt of Notice to Proceed .	
	Place of delivery: Bureau of Soils and Water Management, Elliptical Road cor. Visayas Avenue, Diliman, Quezon City	
2	Booklet on Soil Analysis and Fertilizer Usage	
	Total number of copies: 2800 copies	
	a. Stock Book: 60, Folcote: 12	
	b. Color/sides: 1 color both sides	
	c. Cover: Full color. Inside pages: 1 color (black)	
	d. Size: width 4.25", height 5.5"	
	e. Pages: about 40 pages (excluding cover)	
	f. Cover: Lamination 1-side plastic lamination	
	g. Binding: saddle stitch	
	h. Lay-out ready	

	OTHER SPECIFICATIONS:	
	Bid shall be lower than Approved Budget for Contract for line item (PhP 280,00.00) Quantity - 2800 copies @100.00/each	
	For sample lay-out, Coordinate with End-user thru BAC Secretariat prior to Submission of Bids. <u>Certificate from End-user is required.</u>	
	Proof prints for proof reading is required prior to final printing	
	Date of delivery: 30 calendar days upon receipt of Notice to Proceed (NTP) by the service provider. Supplier shall coordinate with the End-user for final design and schedule of delivery within 7 calendar days from receipt of Notice to Proceed .	
	Place of delivery: Bureau of Soils and Water Management, Elliptical Road cor. Visayas Avenue, Diliman, Quezon City	
3	STK Color Charts	
	Total number of copies: 2800	
	a. Color text guides, full color sides	
	b. 7"x7", 1 fold, 2 panels	
	c. 2 sides plastic lamination	
	d. Paper type: C2S 300gsm	
	e. Lay-out ready	
	OTHER SPECIFICATIONS:	
	Bid shall be lower than Approved Budget for Contract for line item (PhP 210,00.00) Quantity - 2800 copies @75.00/each	
	For sample lay-out, Coordinate with End-user thru BAC Secretariat prior to Submission of Bids. <u>Certificate from End-user is required.</u>	
	Proof prints for proof reading is required prior to final printing	

	<p>Date of delivery: 30 calendar days upon receipt of Notice to Proceed (NTP) by the service provider.</p> <p>Supplier shall coordinate with the End-user for final design and schedule of delivery within 7 calendar days from receipt of Notice to Proceed .</p>	
	Place of delivery: Bureau of Soils and Water Management, Elliptical Road cor. Visayas Avenue, Diliman, Quezon City	
4	Printing of the BSWM Soilscape Newsletter for 2 Semesters	
	<p>January to June 2021 – 1st Semester = 1,000 copies</p> <p>July to December 2021 – 2nd Semester = 1000 copies</p> <p>Total of 2,000 copies</p>	
	Size: A4 (folded), A3 (spread)	
	Color: Full color	
	Pages: 18 to 22 pages including front and back cover	
	Stock: Cover – C2S 120#, Inside – C2S 120#	
	Process: Computer – to –plate, offset printing	
	Binding: Saddle Stitching	
	Lamination: Cover – Matte Lamination, 1 side	
	Digital File Supplied (Indesign or Photoshop) with 2 sets of proofs only	
	Inclusive of Layout Design (final e-copy)	
	OTHER SPECIFICATIONS:	
	<p>Bid shall be lower than Approved Budget for Contract for line item (PhP 145,00.00)</p> <p>Quantity - 2000 copies @70.00/each = PhP 140,000.00</p> <p>Lay-out design = PhP 5,000.00</p>	
	<p>For sample lay-out, Coordinate with End-user thru BAC Secretariat prior to Submission of Bids.</p> <p><u>Certificate from End-user is required.</u></p>	
	Proof prints for proof reading is required prior to final printing	

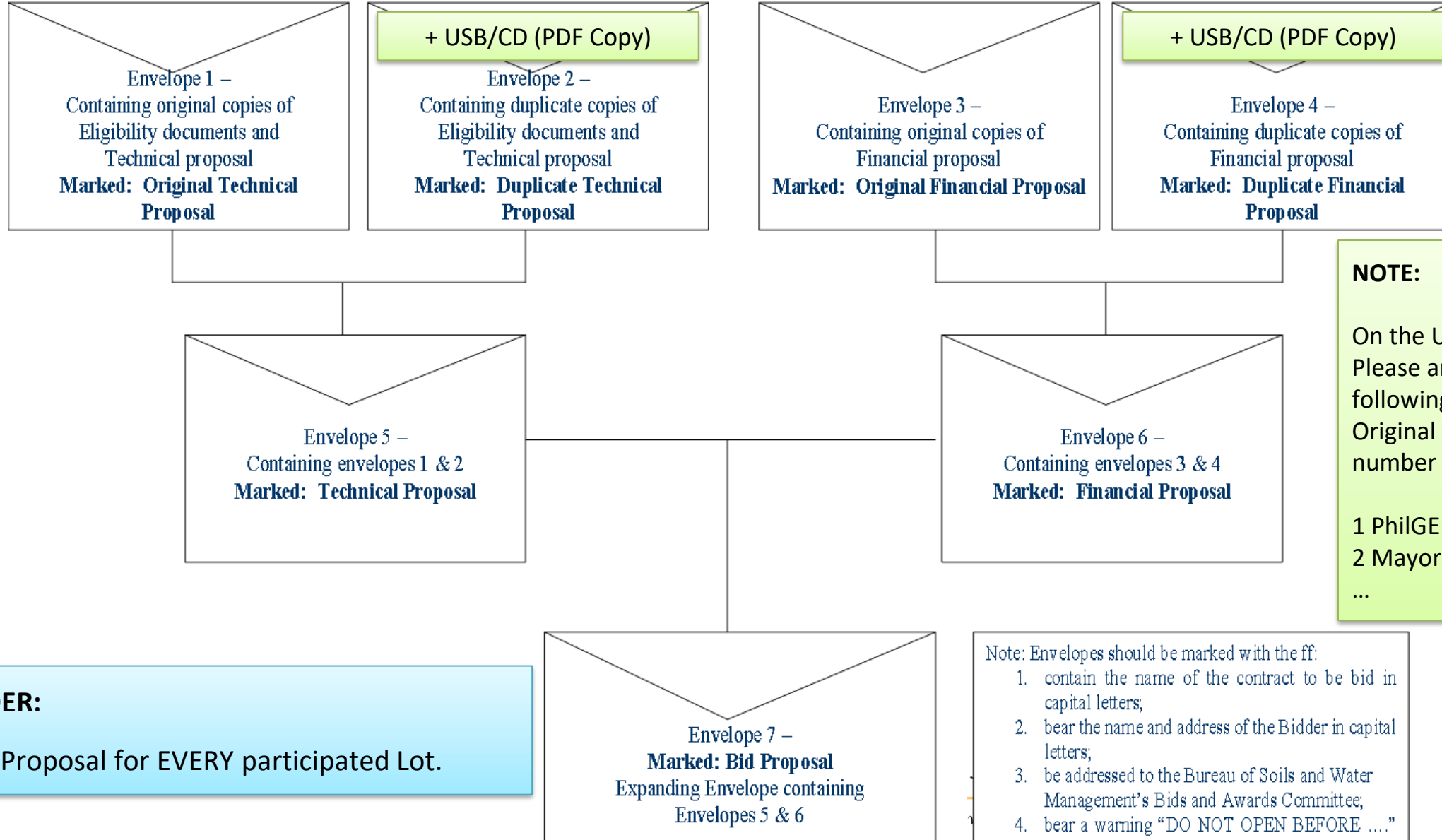
	<p>Date of delivery: 30 calendar days upon receipt of Notice to Proceed (NTP) by the service provider.</p> <p>Supplier shall coordinate with the End-user for final design and schedule of delivery within 7 calendar days from receipt of Notice to Proceed .</p>	
	<p>Place of delivery: Bureau of Soils and Water Management, Elliptical Road cor. Visayas Avenue, Diliman, Quezon City</p>	

Name of Authorized Representative

Signature

Date Signed

Annex B: Sealing and Marking of Bid



NOTE:

On the USB/CD (PDF Copy), Please arrange files following sequence of Original Copy by adding number on the Filename.

1 PhilGEPS
2 Mayors Permit
...

Note: Envelopes should be marked with the ff:

1. contain the name of the contract to be bid in capital letters;
2. bear the name and address of the Bidder in capital letters;
3. be addressed to the Bureau of Soils and Water Management's Bids and Awards Committee;
4. bear a warning "DO NOT OPEN BEFORE ..." the date and time for the Opening of Bids.

REMINDER:

One Bid Proposal for EVERY participated Lot.