



Republic of the Philippines  
 Department of Agriculture  
**BUREAU OF SOILS AND WATER MANAGEMENT**  
 SRDC Bldg., Elliptical Road corner Visayas Avenue,  
 Diliman, Quezon City

**SUPPLEMENTAL BID BULLETIN**  
**ADDENDUM NO. 2021-01-011-01**

This Addendum is issued to modify some items in the Bid Documents. This shall form an integral part of the Bid Documents as an amendment. The following agreements and reminders were discussed during the Pre-Bid Conference held last **January 28, 2021** for **SUPPLY AND DELIVERY OF VARIOUS PROMOTIONAL MATERIALS FOR CY 2021 - IB NO. BSWM 2021-01-011** with an ABC of **Two Million Five Hundred Eighty-Two Thousand Seven Hundred Pesos (Php 2,582,700.00)**.

The Bureau is now adopting the GPPB Resolution No. 16-2020 dated September 16, 2020 (Simplified PBDs shall be used for Competitive Bidding of Procurement Projects that will be posted upon its effectivity on 06 October 2020).

	REVISED TECHNICAL SPECIFICATION	QUANTITY
	PR 2021-00-0043 (SCMD- Regular)	120
1	Dri-Fit Polo Shirt	
	Short sleeve 100% polyester, Mesh Type Dri-Fit, slightly stretchable, quick dry With embroidered BSWM Logo Color: Apple Green Sizes: Small- 20pcs Medium- 45 pcs Large- 35 pcs XL- 15 pcs XXL- 5 pcs	
	PR 2021-00-0061 (OAP-PAEF)	
2	Canvas Tote Bag dirty white thick, 16"x13"x2" w/ strap Design: DA-BSWM and DA-NOAP logos	690
3	Jacket Front Design Print type: Digital Embroidery, DA-BSWM and DA-NOAP logos Width: 4 inches Height: 2 inches Number of Colors: Multiple  Back Design Digital Embroidery: Organic Agriculture Program Font Size: 1inch	690



	<p>Font Color: Golden Yellow Color: Gray</p> <p>Small- 70 Medium- 200 Large- 200 Extra Large- 170 2XL- 50</p>	
4	<p>Polo shirt Cotton Color: Dark Moss Green Print type: Digital Embroidery, DA-BSWM and DA-NOAP logos Small- 40 Medium- 50 Large- 50 Extra Large- 50 2XL- 10</p>	690
	PR 2021-00-0062 (OAP-PAEF)	
5	<p>Canvas Tote Bag dirty white thick, 16"x13"x2" w/ strap Design: DA-BSWM and DA-NOAP logos</p>	210
	PR 2021-00-0119 (PLANNING-GAD REGULAR)	
6	<p>Polo Shirt White and Violet (Combination) with various color based on the design attached Fabric: Cotton With embroidered designs and logo (BSWM and GAD) Sizes: Small- 100 pcs Medium- 100 pcs Large- 300pcs XL- 100 pcs</p>	600
	PR 2021-00-0023 (WRMD- RICE ESSETS)	
7	Weather Jacket with BSWM Logo	25
	Specifications:	
	Reversible	
	Adjustable hood	
	Adjustable bottom sleeve of the jacket	
	Embroidered BSWM logo design at the left chest	
	High quality zipper	

	Snap fastener for cuffs	
	Color: Royal Blue and Maroon	
	Material: Polyester (water repellent/resistant)	
	Sizes:	
	Extra Small - 3	
	Small - 8	
	Medium - 10	
	Large - 5	
8	Envelope Style Sleeping Bag with BSWM Logo	50
	Specifications:	
	Square envelope with hood design	
	With two sided zipper open	
	Fabric with coated surface treatment, breathable and waterproof	
	Down filled, light packaging bags can be compressed, easy storage	
	With printed BSWM logo on storage	
	COLOR COMBINATION: Blue, Green, Maroon	
	SIZE: (190+30)x75cm	
	STORAGE: 37x21cm	
	WEIGHT: maximum of 1500g	
	FABRIC: 190T Polyester	
	LINING: 190T Polyester Pongee	
	FILLER: 150g/m2 Hollow Fiber	
	PR 2021-00-0024 (WRMD- INS Various)	
9	Weather Jacket with BSWM Logo	60
	Specifications:	
	Reversible	
	Adjustable hood	
	Adjustable bottom sleeve of the jacket	
	Embroidered BSWM logo design at the left chest	
	High quality zipper	
	Snap fastener for cuffs	
	Color: Royal Blue and Maroon	
	Material: Polyester (water repellent/resistant)	
	Sizes:	
	Extra Small - 3	

	Small - 15	
	Medium - 25	
	Large - 10	
	Extra Large - 5	
	2XL - 2	
10	Hoodie Sweatshirt with BSWM Logo	70
	Specifications:	
	Poly-cotton	
	50/50 cotton/poly pill-resistant fleece	
	Two-ply hood with grommets and dyed-to-match drawstring	
	Spandex in cuffs and waistband	
	Kangaroo pouch pocket	
	- Double-needle coverseamed waistband, armholes and neck	
	- Embroidered BSWM logo design at the left chest	
	- Color: Royal Blue and Maroon	
	- Sizes:	
	Extra Small - 8	
	Small - 15	
	Medium - 28	
	Large - 12	
	Extra Large - 5	
	2XL - 2	
11	Envelope Style Sleeping Bag with BSWM Logo	70
	Specifications:	
	Square envelope with hood design	
	With two sided zipper open	
	Fabric with coated surface treatment, breathable and waterproof	
	Down filled, light packaging bags can be compressed, easy storage	
	With printed BSWM logo on storage	
	COLOR COMBINATION: Blue, Green, Maroon	
	SIZE: (190+30)x75cm	
	STORAGE: 37x21cm	
	WEIGHT: maximum of 1500g	

	FABRIC: 190T Polyester	
	LINING: 190T Polyester Pongee	
	FILLER: 150g/m2 Hollow Fiber	
	PR 2021-00-0101 (WRMD- INS Various)	
12	BACKPACK	60
	-Color: Black	
	-Made of nylon	
	-Measurements: L 35 x W 15 x H 48 cm	
	-Interior: laptop sleeve, slip pockets and zip pocket	
	-Exterior: front and side zip pockets	
	-Padded adjustable shoulder straps	
	-Grab handle	
	-Padded back panel	
	<b>Embroidered BSWM logo design</b>	
	PR 2021-00-0099 (WRMD- INS Various)	
13	JACKET	60
	-Material: Cotton + Polyester	
	-Color: Black	
	-Front: Zip Closure	
	-Pockets: Two Outside Pockets with zipper lock	
	-Inner: 1x secure zipped pocket	
	<b>Embroidered BSWM logo design</b>	
	PR 2021-00-0100 (WRMD- INS Various)	
14	UTILITY VEST	35
	-65% polyester	
	-Fabric: poplin made of 35% cotton + 65% polyester, lightweight, breathable and durable.	
	-12 multi-functional varying size outside pockets, 4 inside zipper pockets on each side on the top and bottom. Totally 16 pockets. Multi-pocket designed to place your keys, phone, money, and many other things.	
	-No elasticity, thin, zipper closure, v neck	
	-Color: Dark Brown	

	<b>Embroidered BSWM logo design</b>	
	PR 2021-00-0109 (WRMD- INS Various)	
15	Round Neck Longsleeve	198
	Specifications:	
	-with BSWM and SWISA Logo	
	-Cotton Textile	
	- Color: Light Blue	
	- Sizes:	
	Small - 100	
	Medium - 50	
	Large - 45	
	Extra Large - 3	
	PR 2021-00-0097 (WRMD- RICE Essets)	
16	Weather Jacket with BSWM Logo	25
	Specifications:	
	- Reversible	
	- Adjustable hood	
	- Adjustable bottom sleeve of the jacket	
	- Embroidered BSWM and SWISA logo design at the left chest	
	- High quality zipper	
	- Snap fastener for cuffs	
	- Color: Royal Blue and Gray	
	- Material: Polyester (water repellent/resistant)	
	- Sizes:	
	Small - 6	
	Medium - 8	
	Large - 8	
	Extra Large - 2	
	2XL - 1	
17	Hoodie Sweatshirt with BSWM and SWISA Logo	25
	Specifications:	
	- Poly-cotton	
	- 50/50 cotton/poly pill-resistant fleece	
	- Two-ply hood with grommets and dyed-to-match drawstring	
	- Spandex in cuffs and waistband	

	- Kangaroo pouch pocket	
	- Double-needle coverseamed waistband, armholes and neck	
	- Embroidered BSWM logo design at the left chest	
	- Color: Emerald Green	
	- Sizes:	
	Small - 6	
	Medium - 8	
	Large - 8	
	Extra Large - 2	
	2XL - 1	
	PR 2021-00-0025 (WRMD- INS Various)	
18	Crossbody Bag/Shoulder Bag/Sling Bag	45
	Material: Waterproof Nylon	
	Size: L27cm x W16cm x T9cm	
	Color: Black	
	With embroidered logo	
	PR 2021-00-0061 (OAP-PAEF)	
19	Bucket Hat	690
	With BSWM Logo	
	Adult Size	
	Color: Army Green	
	Material: Thick cotton and polyester fabric	
	PR 2021-00-0062 (OAP-PAEF)	
20	Bucket Hat	210
	With BSWM Logo	
	Adult Size	
	Color: Army Green	
	Material: Thick cotton and polyester fabric	
21	Longsleeves Shirt (plain, cotton, unisex)	210
	With BSWM Logo	
	Color: Apple Green	
	Size:	
	S- 30	
	M- 50	
	L- 50	

	XL- 50 2XL- 30	
	Material: Cotton	

**REMINDERS DURING THE PRE-BID CONFERENCE:**

- ✓ The documents required for eligibility, technical proposal and financial proposal are found at **Section VIII – Checklist of Technical and Financial Documents** of the bidding document.
- ✓ For SLCC, bidders should submit a similar contract with a value of **at least 50% of the ABC** of the project, **within two (2) consecutive years** from the date of submission and receipt of bids.
- ✓ **Similar contract** similar contract shall be contract for supply and delivery of promotional materials/ supplies and/or its equivalent.
- ✓ Please see attached **sample form for Single Largest Completed Contract (SLCC)** and form **for Statement of all ongoing Government & Private Contracts** including Contracts Awarded but not yet started for your reference. (ANNEXES A and B)

**Note:** if no ongoing projects/ contracts, please state “none” or “no ongoing projects/contracts” in the form for the Statement of all on going Government and Private Contracts.

- ✓ **Awarding is per item basis.** One Project having several items, which shall be awarded as separate contracts per item.
- ✓ Delivery of the Goods is required within **Sixty (60) calendar days upon receipt of NTP**

Bidders who wish to attend the Opening of sealed Bids will be allowed thru videoconferencing (via Zoom) as per GPPB Resolution No. 24-2018. Please coordinate with the BAC Secretariat a day before the Opening of bids thru [bswm.bacsec@gmail.com](mailto:bswm.bacsec@gmail.com). Said activities will also be available “live” through BSWM Procurement Service FB Page (<https://www.facebook.com/bswmpms>).

For bank to bank payment (Land bank of the Philippines), please coordinate with the BAC Secretariat thru [bswm.bacsec@gmail.com](mailto:bswm.bacsec@gmail.com).

**Deadline of submission of bidding documents is on February 18, 2021, 9:00AM.**

**Opening of Bids is on February 18, 2021, 9:30AM at BSWM Convention Hall.**



## REITERATION OF THE BIDDING DOCUMENTS

- Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”

**“Any lacking documents can cause the automatic disqualification of bids.”**

- Below are the acceptable forms of bid security that bidders may opt to use, which shall include the Bid Securing Declaration. The amount of which shall not be less than the required percentage of the ABC in accordance with the following schedule:

Form of Bid Security	Amount of Bid Security (Not less than the required Percentage of the ABC)
Cash or cashier’s/manager’s check issued by a Universal or Commercial Bank.	Two percent (2%)
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	
Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Five percent (5%)

- Please be guided that the surety bond issued by GSIS as well as a cash deposit certificate is no longer accepted.
- The bidders are reminded that their Bids and Bid Securities should be valid and firm for a period that shall not exceed one hundred twenty (120) calendar days after the date of the opening of bids
- The computation of a prospective bidder’s NFCC must be at least equal to the ABC to be bid, calculated as follows:

NFCC= [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under going contracts, including awarded contract yet to be started, coinciding with the contract to be bid.

**Note: K= 15 is a constant factor per RA 9184 Revised IRR**

- The bidders shall submit two (2) separate envelopes, placed in one sealed envelope. An illustration is provided on the bidding documents showing the required envelopes and markings of the documents for the eligibility screening, technical and financial proposal.

The bidders shall submit one (1) copy of original documents (certified true copies) and one (1) duplicate copy.

- The bidders are reminded of the requirements to be submitted within five (5) calendar days after the receipt of the Notice from the BAC that your bid has been identified as the Lowest Calculated Bid (LCB) and subject for Post-Qualification of BAC TWG as stated in ITB Clause no. 20.2 of the Bid Documents.
- Also, submission of the required Performance Security and Signed Contract Agreement within ten (10) calendar days after the receipt of Notice of Award (NOA) as Lowest Calculated and Responsive Bid (LCRB) as stated in RA 9184 Section 37.2.1 and Section 37.2.
- The **Omnibus Sworn Statement shall be part of the Technical Proposal** in accordance with Section 25.2(a)(viii) of the IRR of RA 9184, using the **revised OSS as of October 6, 2020**.
- For **GPPB updated bidding forms**, please refer to GPPB website at [www.gppb.gov.ph](http://www.gppb.gov.ph) (<https://www.gppb.gov.ph/downloadables.php>)
- Only bidders with a Platinum PhilGEPS membership are allowed to join competitive biddings as per GPPB Circular No. 07-2017 dated July 31, 2017.
  
- An authorization letter and photocopy of company ID for the representative of the bidders who shall submit the bids in behalf of their company is required to be submitted to the BAC Secretariat.
  
- In case of withdrawal, a letter stating their intention to withdraw from the project should be submitted by the bidder before the scheduled Opening of Bids.
  
- For easy reference, **all bidders shall provide dog-ear codes in the presentation of their documents**.
  
- **All pages/documents must be duly signed by the authorized representative (original and duplicate proposal)**

**Schedule of Submission and Opening of Bids is subject to change** due to Community Quarantine enforced by the government in line with the COVID-19 pandemic. Please refer to the BSWM PhilGEPS posting for updates (<https://www.philgeps.gov.ph/>) and BSWM FB page <https://www.facebook.com/bswmpms>.

For guidance and information of all concerned.

**(Sgd) ENGR. SAMUEL M. CONTRERAS**

Chairperson, Bids and Awards Committee

February 3, 2021

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 Department of Agriculture  
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ANNEX A

### Statement of all Ongoing Government & Private Contracts Including Contracts Awarded but not yet Started

**Business Name:** \_\_\_\_\_  
**Business Address:** \_\_\_\_\_

Name of Contract/ Project Cost	a. Owner's Name b. Address c. Telephone Nos.	Nature of Work	Bidders Role		a. Date Awarded b. Date Started c. Date of Completion	% of Accomplishment		Value of Outstanding Works / Undelivered Portion
			Description	%		Planned	Actual	
<u>Government</u>								
<u>Private</u>								
						Total Cost		

Submitted by: \_\_\_\_\_  
 \_\_\_\_\_  
 (Printed Name and Signature)  
 Designation: \_\_\_\_\_  
 Date: \_\_\_\_\_

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### Statement of Completed Similar Contracts

**Business Name:**  
**Business Address:**

Name of Contract/ Project Cost	a. Owner's Name b. Address c. Telephone Nos.	Nature of Work	Bidders Role		a. Date Awarded b. Date Started c. Date of Completion	Value of Works
			Description	%		
Note: The following documents shall be presented for verification of the above statement during Post-Qualification:					<b>Total</b>	

- 1 Notice of Award OR Notice to Proceed issued by the End user OR its equivalent;
- 2 Copy of actual contract OR its equivalent; and
- 3 Certificate of Completion OR End-user's Acceptance OR Proof of payment

Submitted by: \_\_\_\_\_  
 (Printed Name and Signature)

Designation: \_\_\_\_\_

Date: \_\_\_\_\_

