



BUREAU OF SOILS AND WATER MANAGEMENT

**REQUEST FOR QUOTATION
(GOODS)**

Reference Code:	BSWM_DO_FR_0406		
Control No.:			
Effective date:	May 4, 2020		
Rev. No.	3	Page No.:	_ of _

(Date)

REQUEST FOR QUOTATION-PMS Use

INSTRUCTION:

1	Bidders are required to read the instructions and fill all the blanks properly. Prospective Bidders/Suppliers are required to use this official canvass form in accomplishing their bid proposals/quotations.
2	Any specifications other than those required/stated in this form shall not be considered in the evaluation of bid.
3	Quotation/s must be the lowest price(s), taxes included for the item(s)/services listed hereunder, including delivery charges.
4	Always indicate the brand name of the offered item(s) or product.
5	Price quotation(s) shall be valid for one hundred twenty (120) calendar days from the date submitted.
6	Terms of payment – Thirty (30) days from delivery of item(s) subject to accounting and auditing rules.
7	Quotation(s)/Proposal(s) shall be submitted to the Procurement Management Section, Bureau of Soils and Water Management, Elliptical Road cor Visayas Ave., Diliman, Quezon City. Submission through Email (bswmpms@gmail.com) is accepted provided that the original quotation will be submitted prior to award if winning bidder.
8	Awarded per item.
9	Please attach the following documents: For Shopping: Copy of (1) PhilGEPS registration number or certificate; (2) mayor's permit, Additional Documents For Small Value Procurement (3) updated Omnibus Sworn Statement for ABC above PhP50K; (4) latest income/business tax return for ABC above PhP500K; (5) PCAB License for Infrastructure Project; and (6) Curriculum Vitae and/or Professional License for Consulting Services.

DEADLINE FOR SUBMISSION OF BIDS: May 14, 2021 5:00PM

PR No. **2021-04-0693**

End-User: **DO**

ABC: **770,000.00**

Source of Fund: **Regular**

Qty	Unit	Item/Description	ABC	Offered Brand	Unit Price	Total Price
700	pcs	Wall Calendar for Year 2022	500.00			
		13 pages plus hard board sheet at the back and cover page with steel bar Full Color HD Printing C2S 130 GSM 20" x 27"				
700	pcs	BSWM Notebook/Planner for Year 2022	600.00			
		Size: A5 (5 x 21cm) Sheet Style: with line Spacing: 7mm Binding: double thick wire ring (coated brown) Paper: 80 GSWM High Premium Shade (moleske type) Paper Sheets: 100 sheets (200 pages) Sheets with Full Color HD Print: 15 sheets (30 pages) Hardbound back and front cover With box, marker thread (brown), elastic band (brown) Delivery : 15 Calendar Days after approval of final lay-out/design.				
		Delivery is within 30 Calendar days upon receipt				

NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND OTHER CHARGES

NOTE:	ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.
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For the Bids and Awards Committee:


Posted by:

(Sgd)GINA M. ALBERTO
DBM-PhilGEPS Posted

(Sgd) DENISE A. SOLANO
Head, Bac Secretariat/PMS

Canvasser

Date of canvass:

	BUREAU OF SOILS AND WATER MANAGEMENT	Reference Code:	BSWM_DO_FR_0406		
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		Rev. No.	3	Page No.:	_ of _

The BSWM Bids and Awards Committee (BAC)
 Elliptical Rd., Diliman, Quezon City

Sir/Madam:

In connection with the above request, I/We submit our quotation indicated above. I/We have carefully read and fully understand the minimum requirements and agree to furnish and/or deliver in conformity with specifications any or all said articles described above within thirty (30) calendar days from receipt of Purchase Order.

_____ Signature over Printer Name	_____ Name of Company	_____ TIN Number
_____ Telephone Number(s)	_____ Address	_____ Date Accomplished



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 7676267
Procuring Entity BUREAU OF SOILS AND WATER MANAGEMENT
Title Printing Services
Area of Delivery Metro Manila

Solicitation Number:	BSWM PR 2021-04-0693	Status	In-Preparation
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Printing Services	Date Published	07/05/2021
Approved Budget for the Contract:	PHP 770,000.00	Last Updated / Time	06/05/2021 17:56 PM
Delivery Period:	30 Day/s	Closing Date / Time	14/05/2021 17:00 PM
Client Agency:			
Contact Person:	Gina Marzan Alberto Administrative Officer II SRDC Bldg., Elliptical Road corner Visayas Avenue, Diliman Quezon City Metro Manila Philippines 1101 63-2-9230420 Ext. 63-2-3528012 bswmpms@gmail.com		

Description

700 pcs Wall Calendar for Year 2022
 13 pages plus hard board sheet at the back and cover page with steel bar
 Full Color
 HD Printing
 C2S 130 GSM
 20" x 27"
 700 pcs BSWM Notebook/Planner for Year 2022
 Size: A5 (5 x 21cm)
 Sheet Style: with line
 Spacing: 7mm
 Binding: double thick wire ring (coated brown)
 Paper: 80 GSM High Premium
 Shade (moleske type)
 Paper Sheets: 100 sheets (200 pages)
 Sheets with Full Color HD Print: 15 sheets (30 pages)
 Hardbound back and front cover
 With box, marker thread (brown), elastic band (brown)
 Delivery : 15 Calendar Days after approval of final lay-out/design.

Enduser: DO
 Deadline for submission of bids: May 14, 2021 at 5:00pm

Please attach/submit the following documents with your quotation: copy of (1) PHILGEPS registration number or

certificate; (2) mayor's permit, (3) Updated Ommibus Sworn Statement for ABC above Php 50K; (4) Latest Income/Business tax return for ABC above 500K; (5) PCAB License for Infrastructure Project; and (6) Curriculum Vitae and/or Professional License for Consulting Services.

The Bureau of Soils and Water Management (BSWM) invites interested parties to bid/quote for the above listed item/s.

Kindly submit your quotation for the purchase of the above requirement, (indicating our Solicitation Number) address to GINA P. NILO, Ph.D., BAC Chairperson.

The drop box for your Bids/Quotations is located at the BSWM Lobby.

The BSWM reserves the right to reject any or all bids to declare the bidding a failure or waive any or all information or to award such bids to the supplier whose bid is considered most advantageous to the government.

Created by Gina Marzan Alberto

Date Created 06/05/2021

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.