



**BUREAU OF SOILS AND WATER MANAGEMENT**

**REQUEST FOR QUOTATION  
(GOODS)**

|                 |                 |           |        |
|-----------------|-----------------|-----------|--------|
| Reference Code: | BSWM_DO_FR_0406 |           |        |
| Control No.:    |                 |           |        |
| Effective date: | May 4, 2020     |           |        |
| Rev. No.        | 3               | Page No.: | _ of _ |

\_\_\_\_\_  
(Date)

**REQUEST FOR QUOTATION-PMS Use**

**INSTRUCTION:**

|   |                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|---|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Bidders are required to read the instructions and fill all the blanks properly. Prospective Bidders/Suppliers are required to use this official canvass form in accomplishing their bid proposals/quotations.                                                                                                                                                                                                                                      |
| 2 | Any specifications other than those required/stated in this form shall not be considered in the evaluation of bid.                                                                                                                                                                                                                                                                                                                                 |
| 3 | Quotation/s must be the lowest price(s), taxes included for the item(s)/services listed hereunder, including delivery charges.                                                                                                                                                                                                                                                                                                                     |
| 4 | Always indicate the brand name of the offered item(s) or product.                                                                                                                                                                                                                                                                                                                                                                                  |
| 5 | Price quotation(s) shall be valid for one hundred twenty (120) calendar days from the date submitted.                                                                                                                                                                                                                                                                                                                                              |
| 6 | Terms of payment – Thirty (30) days from delivery of item(s) subject to accounting and auditing rules.                                                                                                                                                                                                                                                                                                                                             |
| 7 | Quotation(s)/Proposal(s) shall be submitted to the Procurement Management Section, Bureau of Soils and Water Management, Elliptical Road cor Visayas Ave., Diliman, Quezon City. Submission through Email (bswmpms@gmail.com) is accepted provided that the original quotation will be submitted prior to award if winning bidder.                                                                                                                 |
| 8 | Awarded per item.                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 9 | Please attach the following documents: <b>For Shopping:</b> Copy of (1) PhilGEPS registration number or certificate; (2) mayor's permit, <b>Additional Documents For Small Value Procurement</b> (3) updated Omnibus Sworn Statement for ABC above PhP50K; (4) latest income/business tax return for ABC above PhP500K; (5) PCAB License for Infrastructure Project; and (6) Curriculum Vitae and/or Professional License for Consulting Services. |

**DEADLINE FOR SUBMISSION OF BIDS: February 26, 2021 12:00NN**

PR No. **2021-02-0250**

End-User: **OAP**

ABC: **260,000.00**

Source of Fund: **STO-OAP**

| Qty  | Unit | Item/Description                                                   | ABC   | Offered Brand | Unit Price | Total Price |
|------|------|--------------------------------------------------------------------|-------|---------------|------------|-------------|
|      |      | <b>IEC Materials</b>                                               |       |               |            |             |
| 1000 | pcs  | <b>Handbook 1</b>                                                  | 90.00 |               |            |             |
|      |      | "CFBW Manual on Compost Production Using Agricultural Farm Wastes" |       |               |            |             |
|      |      | Color: Full Color                                                  |       |               |            |             |
|      |      | Type: C2S 120 gsm                                                  |       |               |            |             |
|      |      | Size: 6"x8"                                                        |       |               |            |             |
|      |      | Pages: 40 pages                                                    |       |               |            |             |
| 1000 | pcs  | <b>Handbook 2</b>                                                  | 90.00 |               |            |             |
|      |      | "CFBW Manual on Compost Production Using Market Wastes"            |       |               |            |             |
|      |      | Color: Full Color                                                  |       |               |            |             |
|      |      | Type: C2S 120 gsm                                                  |       |               |            |             |
|      |      | Size: 6"x8"                                                        |       |               |            |             |
|      |      | Pages: 40 pages                                                    |       |               |            |             |
| 1000 | pcs  | <b>Record Booklet</b>                                              | 80.00 |               |            |             |
|      |      | "CFBW Operations Record Booklet"                                   |       |               |            |             |
|      |      | Color: Full Color                                                  |       |               |            |             |
|      |      | Type: C2S 120 gsm (offset)                                         |       |               |            |             |
|      |      | Size: 6"x8"                                                        |       |               |            |             |
|      |      | Pages: 36 pages                                                    |       |               |            |             |

**NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND OTHER CHARGES**

|              |                                                                                                                                                                                                                                       |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>NOTE:</b> | ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED. |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

For the Bids and Awards Committee:


Posted by:

\_\_\_\_\_  
(Sgd) GINA M. ALBERTO  
DBM-PhilGEPS Posted

\_\_\_\_\_  
(Sgd) DENISE A. SOLANO  
Head, Bac Secretariat/PMS

\_\_\_\_\_  
Canvasser

\_\_\_\_\_  
Date of canvass:

|                                                                                   |                                             |                 |                 |           |        |
|-----------------------------------------------------------------------------------|---------------------------------------------|-----------------|-----------------|-----------|--------|
|  | <b>BUREAU OF SOILS AND WATER MANAGEMENT</b> | Reference Code: | BSWM_DO_FR_0406 |           |        |
|                                                                                   |                                             | Control No.:    |                 |           |        |
|                                                                                   | <b>REQUEST FOR QUOTATION<br/>(GOODS)</b>    | Effective date: | May 4, 2020     |           |        |
|                                                                                   |                                             | Rev. No.        | 3               | Page No.: | _ of _ |

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The BSWM Bids and Awards Committee (BAC)  
 Elliptical Rd., Diliman, Quezon City

**Sir/Madam:**

In connection with the above request, I/We submit our quotation indicated above. I/We have carefully read and fully understand the minimum requirements and agree to furnish and/or deliver in conformity with specifications any or all said articles described above within thirty (30) calendar days from receipt of Purchase Order.

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|                             |                 |            |
|-----------------------------|-----------------|------------|
| Signature over Printer Name | Name of Company | TIN Number |
|-----------------------------|-----------------|------------|

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|                     |         |                   |
|---------------------|---------|-------------------|
| Telephone Number(s) | Address | Date Accomplished |
|---------------------|---------|-------------------|



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 7483459  
**Procuring Entity** BUREAU OF SOILS AND WATER MANAGEMENT  
**Title** Printing Services  
**Area of Delivery** Metro Manila

|                                          |                                                                                                                                                                                                                                |                              |                     |
|------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|---------------------|
| <b>Solicitation Number:</b>              | BSWM PR 2021-02-0250                                                                                                                                                                                                           | <b>Status</b>                | In-Preparation      |
| <b>Trade Agreement:</b>                  | Implementing Rules and Regulations                                                                                                                                                                                             | <b>Associated Components</b> | 1                   |
| <b>Procurement Mode:</b>                 | Negotiated Procurement - Small Value Procurement (Sec. 53.9)                                                                                                                                                                   | <b>Bid Supplements</b>       | 0                   |
| <b>Classification:</b>                   | Goods                                                                                                                                                                                                                          | <b>Document Request List</b> | 0                   |
| <b>Category:</b>                         | Printing Services                                                                                                                                                                                                              | <b>Date Published</b>        | 19/02/2021          |
| <b>Approved Budget for the Contract:</b> | PHP 260,000.00                                                                                                                                                                                                                 | <b>Last Updated / Time</b>   | 18/02/2021 13:17 PM |
| <b>Delivery Period:</b>                  | 15 Day/s                                                                                                                                                                                                                       | <b>Closing Date / Time</b>   | 26/02/2021 12:00 PM |
| <b>Client Agency:</b>                    |                                                                                                                                                                                                                                |                              |                     |
| <b>Contact Person:</b>                   | Gina Marzan Alberto<br>Administrative Officer II<br>SRDC Bldg., Elliptical Road<br>corner Visayas Avenue, Diliman<br>Quezon City<br>Metro Manila<br>Philippines 1101<br>63-2-9230420 Ext.<br>63-2-3528012<br>bswmpms@gmail.com |                              |                     |

#### Description

IEC Materials  
 1000 pcs Handbook 1  
 "CFBW Manual on Compost Production Using Agricultural Farm Wastes"  
 Color: Full Color  
 Type: C2S 120 gsm  
 Size: 6"x8"  
 Pages: 40 pages  
 1000 pcs Handbook 2  
 "CFBW Manual on Compost Production Using Market Wastes"  
 Color: Full Color  
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 Pages: 40 pages  
 1000 pcs Record Booklet  
 "CFBW Operations Record Booklet"  
 Color: Full Color  
 Type: C2S 120 gsm (offset)  
 Size: 6"x8"  
 Pages: 36 pages

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End users: OAP

Deadline for submission of bids: February 26, 2021 at 12:00pm

Please attach/submit the following documents with your quotation: copy of (1) PHILGEPS registration number or certificate; (2) mayor's permit, (3) Updated Ommibus Sworn Statement for ABC above Php 50K; (4) Latest Income/Business tax return for ABC above 500K; (5) PCAB License for Infrastructure Project; and (6) Curriculum Vitae and/or Professional License for Consulting Services.

The Bureau of Soils and Water Management (BSWM) invites interested parties to bid/quote for the above listed item/s.

Kindly submit your quotation for the purchase of the above requirement, (indicating our Solicitation Number) address to Engr. SAMUEL M. CONTRERAS, BAC Chairperson.

The drop box for your Bids/Quotations is located at the BSWM Lobby.

The BSWM reserves the right to reject any or all bids to declare the bidding a failure or waive any or all information or to award such bids to the supplier whose bid is considered most advantageous to the government.

**Created by** Gina Marzan Alberto

**Date Created** 18/02/2021

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.