

**BUREAU OF SOILS AND WATER MANAGEMENT****REQUEST FOR QUOTATION  
(GOODS)**

Reference Code:	BSWM_DO_FR_0406		
Control No.:			
Effective date:	May 4, 2020		
Rev. No.	3	Page No.:	_ of _

(Date)

**REQUEST FOR QUOTATION-PMS Use****INSTRUCTION:**

1	Bidders are required to read the instructions and fill all the blanks properly. Prospective Bidders/Suppliers are required to use this official canvass form in accomplishing their bid proposals/quotations.
2	Any specifications other than those required/stated in this form shall not be considered in the evaluation of bid.
3	Quotation/s must be the lowest price(s), taxes included for the item(s)/services listed hereunder, including delivery charges.
4	Always indicate the brand name of the offered item(s) or product.
5	Price quotation(s) shall be valid for one hundred twenty (120) calendar days from the date submitted.
6	Terms of payment – Thirty (30) days from delivery of item(s) subject to accounting and auditing rules.
7	Quotation(s)/Proposal(s) shall be submitted to the Procurement Management Section, Bureau of Soils and Water Management, Elliptical Road cor Visayas Ave., Diliman, Quezon City. Submission through Email (bswmpms@gmail.com) is accepted provided that the original quotation will be submitted prior to award if winning bidder.
8	Awarded per item.
9	Please attach the following documents: <b>For Shopping:</b> Copy of (1) PhilGEPS registration number or certificate; (2) mayor's permit, <b>Additional Documents For Small Value Procurement</b> (3) updated Omnibus Sworn Statement for ABC above PhP50K; (4) latest income/business tax return for ABC above PhP500K; (5) PCAB License for Infrastructure Project; and (6) Curriculum Vitae and/or Professional License for Consulting Services.

**DEADLINE FOR SUBMISSION OF BIDS: April 20, 2021 12:00NN**PR No. **2021-00-0057**End-User: **BUKIDNON** ABC: **55,000.00**Source of Fund: **Regular**

Qty	Unit	Item/ Description	ABC	Offered Brand	Unit Price	Total Price
3	unit	Steel Cabinet: 4 doors - W-50cm, L-75cm, H-135cm	12,500.00			
35	unit	Monoblock Chairs with backrest, without armrest, color beige	500.00			
		XXXXXXXXXXXXXXXXXXXXX (DELIVERY ON-SITE)				

**NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND OTHER CHARGES**

<b>NOTE:</b>	ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.
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For the Bids and Awards Committee:

Posted by:

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(Sgd) GINA M. ALBERTO  
DBM-PhilGEPS Posted


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(Sgd) DENISE A. SOLANO  
Head, Bac Secretariat/PMS

\_\_\_\_\_  
Canvasser

\_\_\_\_\_  
Date of canvass:

The BSWM Bids and Awards Committee (BAC)  
Elliptical Rd., Diliman, Quezon City

**Sir/Madam:**

	<b>BUREAU OF SOILS AND WATER MANAGEMENT</b>	Reference Code:	BSWM_DO_FR_0406		
		Control No.:			
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In connection with the above request, I/We submit our quotation indicated above. I/We have carefully read and fully understand the minimum requirements and agree to furnish and/or deliver in conformity with specifications any or all said articles described above within thirty (30) calendar days from receipt of Purchase Order.

Signature over Printer Name	Name of Company	TIN Number
Telephone Number(s)	Address	Date Accomplished