



Republic of the Philippines  
 Department of Agriculture  
**BUREAU OF SOILS AND WATER MANAGEMENT**  
 SRDC Bldg., Elliptical Road corner Visayas Avenue,  
 Diliman, Quezon City

### REQUEST FOR QUOTATION

**INSTRUCTIONS:**

1. Bidder shall read the instructions and fill all the blanks properly.
2. Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
3. Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
4. Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
5. If applicable, offered brand name and model shall be specified.
6. Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
7. Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
8. Late Bids will not be accepted.
9. The following documents shall be submitted not later than presentation for Award:

**FOR SHOPPING:**

- (1) PhilGEPS registration number or Certificate
- (2) Mayor's Permit

**FOR DIRECT CONTRACTING:**

- (1) PhilGEPS registration number or Certificate
- (2) Mayor's Permit
- (3) Latest ITR (for total ABC above Php500K)

**FOR SMALL VALUE PROCUREMENT:**

- (1) PhilGEPS registration number or Certificate
- (2) Mayor's Permit
- (3) Revised Omnibus Sworn Statement (for total ABC above Php50K)
- (4) Latest ITR (for total ABC above Php500K)
- (5) PCAB License (for Infrastructure Project)
- (6) Curriculum Vitae and Professional Licenses (for Consulting Services)

FOR OTHER MODES OF PROCUREMENT: PLEASE REFER TO RA 9184 AND ITS IRR AND ANNEX H

**TERMS OF REFERENCE:**

<b>Type of Procurement:</b>	Goods/Services	<input checked="" type="checkbox"/> Infrastructure Project	<input type="checkbox"/> Consulting Services
<b>Mode of Procurement:</b>	Small Value		
<b>Deadline for Submission of Bids (Date and Time):</b>	September 9, 2022 at 12:00PM		
<b>PR No.</b>	2022-08- 1292 & 1296	<b>End-User:</b>	SCMD
		<b>Total ABC:</b>	293,600.00
<b>Source of Fund:</b>	Manila Bay	<b>Schedule of Delivery:</b>	15 Days upon receipt of PO
<b>Mode of Award:</b>	Per Line	<input type="checkbox"/> Per Lot	<b>Terms of Payment:</b> Upon completion of Delivery

Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Bid	
			Unit Cost		Unit Price	Total Price
		<b>Semi Expendable</b>				
		<b>PR - 2022 - 08-1292 - Manila Bay</b>				
4	pc	<b>Communication and Multimedia Device</b>	14,000.00			
		Details:				
		CPU: at least Octa-Core				
		Screen Size: At least 6.5 inches				
		Screen Resolution: at least 1080 x 2400px				
		RAM: at least 6GB; Storage: at least 128GB				
		Battery: Li-po at least 5000mAh				
		Camera: at least 16MP Front Camera				
		at least 50MP Rear Camera				
		<b>PR - 2022 - 08-1296 - Manila Bay</b>				
		<b>ICT Office Supplies</b>				
8	pc	<b>PC Upgrade</b>	3,500.00			
		Details: RAM DDR3 1600 MHz 16GB ( 8 x2) Lodimm				
6	pc	<b>PC Upgrade</b>	3,000.00			
		Details: RAM DDR4 2400 MHz 8GB ( 8 x1) Lodimm				
7	pc	<b>PC Upgrade</b>	7,300.00			
		Details: SSD SSD SATA 2.5 Inch; V-NAND; 1TB				

10	pc	<b>USB Hub (7/9) Port</b> Details: 9-Port USB 3.0 HUB (7 USB 3.0 Data Ports and 2 5V/2.4A Smart Charging Ports)	3,000.00			
5	pc	<b>Camera</b> (Webcam FHD w/mic) Details: "Max Resolution: 1080p/30 fps-720p/60fps Focus Type: Autofocus Built-in mic: Stereo Autofocus: Yes Lens Type: Glass Connection: USB-A Plug-and-Play	7,000.00			
1	pc	<b>Speaker (Wireless Outdoor)</b> Details: Outdoor Wireless Speaker Outdoor mode spreads sound further Splash-proof top panel with integrated cup holders Rechargeable battery Bluetooth Connectivity Analog Audio Input: Yes USB Port: Yes Microphone Input: Yes Bass Boost Function: Mega Bass Approximate Size: 30cm""	14,000.00			
5	pc	<b>Powerbank</b> (10,000m AH) Details: Powerbank, slim and lightweight, 10000mAh	1,500.00			

**NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES**

**NOTE:**

ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ'S SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.

Reviewed by:

\_\_\_\_\_  
Procurement Coordinator  
Signature Over Printed Name

For the Bids and Awards Committee:

\_\_\_\_\_  
(SGD)DENISE A. SOLANO  
Head, BAC Secretariat

\_\_\_\_\_  
Cavasser (Signature over Printed Name)

DBM-PhilGEPS Posted

Date of canvass: \_\_\_\_\_

Posted by:

(SGD)GINA M. ALBERTO  
DBM-PhilGEPS Posted

**To: The BSWM Bids and Awards Committee (BAC)**

**Sir/Madam:**

In connection with the above RFQ, I have carefully read and fully understand the minimum requirements and agree to furnish and/or deliver all awarded items in conformity with specifications and schedule of delivery.

\_\_\_\_\_  
Signature over Printer Name

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
TIN Number

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Telephone Number(s)

Address

Date Accomplished