



Republic of the Philippines
 Department of Agriculture
BUREAU OF SOILS AND WATER MANAGEMENT
 SRDC Bldg., Elliptical Road corner Visayas Avenue,
 Diliman, Quezon City 1101

REQUEST FOR QUOTATION

INSTRUCTIONS:

- Bidder shall read the instructions and fill all the blanks properly.
- Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
- Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
- Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
- If applicable, offered brand name and model shall be specified.
- Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
- Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
- Late Bids will not be accepted.
- The documentary requirements shall be submitted with the quotation. Non attachment is a ground for disqualification.**

FOR SHOPPING:

- PhilGEPS registration number or Certificate
- Mayor's Permit

FOR SMALL VALUE PROCUREMENT:

- PhilGEPS registration number or Certificate
- Mayor's Permit
- Revised Omnibus Sworn Statement (for total ABC above PhP50K)
- Latest ITR (for total ABC above PhP500K)
- PCAB License (for Infrastructure Project)
- Curriculum Vitae and Professional Licenses (for Consulting Services)
- Copy of LTFRB (Franchise) for Vehicle Rental

FOR DIRECT CONTRACTING:

- PhilGEPS registration number or Certificate
- Mayor's Permit
- Latest ITR (for total ABC above PhP500K)

FOR OTHER MODES OF PROCUREMENT: PLEASE REFER TO RA 9184 AND ITS IRR AND ANNEX H

TERMS OF REFERENCE:

Type of Procurement:	Goods/Services <input type="checkbox"/>	Infrastructure Project <input type="checkbox"/>	Consulting Services <input type="checkbox"/>
Mode of Procurement:	Small Value		
Deadline for Submission of Bids (Date and Time):	January 24, 2023 at 12:00PM		
PR No.	2023-00-023 (On-Site - Cluster 3 - Region 4B Island & 5)	End-User:	WRMD Total ABC: 585,000.00

Fund Source: Rice Esets, INS Various

Schedule of Delivery: Actual Date

Mode of Award: Per Line or Lot Terms of Payment: Upon completion of Work

Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Bid	
			Unit Cost		Unit Price	Total Price
		ON SITE				
		RICE-ESESTS -LUZON (IV Bisland & Reg V)				
		Meals and Snacks for the conduct of Institutional Development Training For The Operation And Maintenance Of Small-Scale Irrigation Projects (SSIPs) for Luzon Area				
		AM/PM Snacks and Lunch@ 500/day for 30 pax/ day for 3 days/meeting				
30	pax	Location: Borac DD, Brgy Borac, Coron, Palawan	45,000.00			
		Date : April 11-13, 2023				
30	pax	Location : Tagas DD 2, Brgy. Tagas, San Jose, Camarines Sur	45,000.00			
		Date : May 9-11, 2023				
30	pax	Location : Alimoto DD, Brgy Sta Teresita. Dumaran, Palawan	45,000.00			
		Date : June 20-22, 2023				
30	pax	Location: Tabgon DD, Brgy. Tabgon, Goa, Camarines Sur	45,000.00			
		Date : June 27-29, 2023				

30	pax	Location : Catanagan DD, Brgy. Catanagan, Juban, Sorsogon	45,000.00			
		Date : July 25-27, 2023				
30	pax	Location : Marangas DD, Brgy Marangas, Bataraza, Palawan	45,000.00			
		Date : August 15-17, 2023				
30	pax	Location : Marayos DD, Brgy Marayos, Pinamalayan, Oriental Mindoro	45,000.00			
		Date : October 3-5, 2023				
30	pax	Location : Guinbanuahan DD, Brgy. Guinbanuahan, Balud, Masbate	45,000.00			
		Date : October 17-19, 2023				
		RICE-ESESTS -LUZON (IV Bisland & Reg V)				
		Meals and Snacks for the conduct of Training on Soil Health Rehabilitation/ Balance Fertilization Strategy (BFS) for Luzon Area				
30	pax	Location : Maulawin SWIP, Brgy. Maulawin, Sta. Elena, Camarines Norte	45,000.00			
		Date : March 14-16, 2023				
30	pax	Location : Parian DD, Brgy Tanyag, Calintaan, Occidental Mindoro	45,000.00			
		Date : April 18-20, 2023				
30	pax	Location : Cabigaan DD, Brgy Cabigaan, Aborlan, Palawan	45,000.00			
		Date : September 19-21, 2023				
30	pax	Location : Gubat DD, Brgy. Gubat, Daet, Camarines Norte	45,000.00			
		Date : November 21-23, 2023				
		INS VARIOUS				
		Meals and Snacks for the conduct of Institutional Development Training For The Operation And Maintenance Of Small-Scale Irrigation Projects (SSIPs) for LUZON				
30	pax	Location : Calsapa DD, Brgy Calsapa, San Teodoro, Oriental Mindoro	45,000.00			
		Date : July 18-20, 2023				
		Meals and Snacks				
		- 500/pax/day x 3 days = 1,500.00				
		- 2 Snacks (AM-PM) and Lunch per day				
NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES						
NOTE:	ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.					

Reviewed by:

Procurement Coordinator
Signature Over Printed Name

For the Bids and Awards Committee:

(Sgd) DENISE A. SOLANO
Head, BAC Secretariat

Canvasser (Signature over Printed Name)

DBM-PhilGEPS Posted

Date of canvass: _____

Posted by:

(Sgd) GINA M. ALBERTO
DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

In connection with the above RFQ, I have carefully read and fully understand the minimum requirements and agree to furnish and/or deliver all awarded items in conformity with specifications and schedule of delivery.

Signature over Printer Name

Name of Company

TIN Number

Telephone Number(s)

Address

Date Accomplished