



Republic of the Philippines  
 Department of Agriculture  
**BUREAU OF SOILS AND WATER MANAGEMENT**  
 SRDC Bldg., Elliptical Road corner Visayas Avenue,  
 Diliman, Quezon City 1101

### REQUEST FOR QUOTATION

**INSTRUCTIONS:**

1. Bidder shall read the instructions and fill all the blanks properly.
2. Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
3. Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
4. Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
5. If applicable, offered brand name and model shall be specified.
6. Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
7. Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
8. Late Bids will not be accepted.
9. **The documentary requirements shall be submitted with the quotation. Non attachment is a ground for disqualification.**

**FOR SHOPPING:**

- (1) PhilGEPS registration number or Certificate
- (2) Mayor's Permit

**FOR DIRECT CONTRACTING:**

- (1) PhilGEPS registration number or Certificate
- (2) Mayor's Permit
- (3) Latest ITR (for total ABC above PhP500K)

**FOR SMALL VALUE PROCUREMENT:**

- (1) PhilGEPS registration number or Certificate
- (2) Mayor's Permit
- (3) Revised Omnibus Sworn Statement (for total ABC above PhP50K)
- (4) Latest ITR (for total ABC above PhP500K)
- (5) PCAB License (for Infrastructure Project)
- (6) Curriculum Vitae and Professional Licenses (for Consulting Services)
- (7) Copy of LTFRB (Franchise) for Vehicle Rental

**FOR OTHER MODES OF PROCUREMENT: PLEASE REFER TO RA 9184 AND ITS IRR AND ANNEX H**

**TERMS OF REFERENCE:**

<b>Type of Procurement:</b> Goods/Services <input type="checkbox"/> Structure Project <input type="checkbox"/> Consulting Services <input type="checkbox"/>		
<b>Mode of Procurement:</b> Small Value <input type="checkbox"/>		
<b>Deadline for Submission of Bids (Date and Time):</b> January 23, 2023 at 12:00PM		
<b>PR No.</b> 2023-00- 050	<b>End-User:</b> <u>SWRRD</u>	<b>Total ABC:</b> 120,000.00
<b>Source of Fund:</b> <u>RD - Other ISO</u>		
<b>Mode of Award:</b> Per Line <input type="checkbox"/> Lot <input type="checkbox"/>	<b>Terms of Payment:</b> <u>Upon Completion</u>	
<b>Schedule of Delivery:</b>		

Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Bid	
			Unit Cost		Unit Price	Total Price
1	lot	<b>Profession Service Provider</b>	120,000.00			
		<b>ISO/IEC 17025:2017 Standards for the SWRRD Research Laboratories (Soil and Water Quality Improvement Laboratory, Soil Physics and Mineralogy Laboratory and Soil Biological Resources Management Laboratory</b>				
		NOTE: "Required to Coordinate with Enduser before submission of QUOTATION"				
		<b>Additional Requirement:</b>				
		Please Submit: CV and Other Pertinent Documents				

**NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES**

**NOTE:** ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.

Reviewed by:

\_\_\_\_\_  
 Procurement Coordinator  
 Signature Over Printed Name

**For the Bids and Awards Committee:**

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**(Sgd) DENISE A. SOLANO**  
**Head, BAC Secretariat**

**DBM-PhilGEPS Posted**

**Posted by:**

(Sgd) GINA M. ALBERTO  
DBM-PhilGEPS Posted

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**Canvasser (Signature over Printed Name)**

**Date of canvass:** \_\_\_\_\_

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**To: The BSWM Bids and Awards Committee (BAC)**

**Sir/Madam:**

In connection with the above RFQ, I have carefully read and fully understand the minimum requirements and agree to furnish and/or deliver all awarded items in conformity with specifications and schedule of delivery.

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Signature over Printer Name

Name of Company

TIN Number

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Telephone Number(s)

Address

Date Accomplished



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## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9408428  
**Procuring Entity** BUREAU OF SOILS AND WATER MANAGEMENT  
**Title** Procurement of Highly Technical Consultant  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	BSWM PR 2023- 00 - 050	<b>Status</b>	In-Preparation
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Consulting Services	<b>Date Published</b>	17/01/2023
<b>Approved Budget for the Contract:</b>	PHP 120,000.00	<b>Last Updated / Time</b>	16/01/2023 16:46 PM
<b>Delivery Period:</b>	4 Day/s	<b>Closing Date / Time</b>	23/01/2023 12:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Gina Marzan Alberto Administrative Officer II SRDC Bldg., Elliptical Road corner Visayas Avenue, Diliman Quezon City Metro Manila Philippines 1101 63-2-9230420 63-2-3528012 procurement@bswm.da.gov.ph		

#### Description

1 lot Profession Service Provider  
 ISO/IEC 17025:2017 Standards for the SWRRD Research Laboratories (Soil and Water Quality Improvement Laboratory, Soil Physics and Mineralogy Laboratory and Soil Biological Resources Management Laboratory  
 NOTE: "Required to Coordinate with Enduser before submission of QUOTATION"

#### Additional Requirement:

Please Submit: CV and Other Pertinent Documents

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Enduser: SWRRD

Deadline for submission of bids: January 23 at 12:00PM

Please attach/submit the following documents with your quotation: copy of (1) PHILGEPS registration number or certificate; (2) mayor's permit, (3) Updated Ommibus Sworn Statement for ABC above Php 50K; (4) Latest Income/Business tax return for ABC above 500K; (5) PCAB License for Infrastructure Project; and (6) Curriculum Vitae and/or Professional License for Consulting Services.

The Bureau of Soils and Water Management (BSWM) invites interested parties to bid/quote for the above listed item/s.

Kindly submit your quotation for the purchase of the above requirement, (indicating our Solicitation Number) address to ENGR. EDUARDO V. ALBERTO, BAC Chairperson.

The drop box for your Bids/Quotations is located at the BSWM Lobby.

The BSWM reserves the right to reject any or all bids to declare the bidding a failure or waive any or all information or to award such bids to the supplier whose bid is considered most advantageous to the government.

**Created by** Gina Marzan Alberto  
**Date Created** 16/01/2023

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

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