



## REQUEST FOR QUOTATION

**INSTRUCTIONS:**

1. Bidder shall read the instructions and fill all the blanks properly.
2. Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
3. Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
4. Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
5. If applicable, offered brand name and model shall be specified.
6. Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
7. Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
8. Late Bids will not be accepted.
9. **The documentary requirements shall be submitted with the quotation. Non attachment is a ground for disqualification.**

**FOR SHOPPING:**

- (1) PhilGEPS registration number or Certificate
- (2) Mayor's Permit

**FOR DIRECT CONTRACTING:**

- (1) PhilGEPS registration number or Certificate
- (2) Mayor's Permit
- (3) Latest ITR (for total ABC above PhP500K)

**FOR OTHER MODES OF PROCUREMENT: PLEASE REFER TO RA 9184 AND ITS IRR AND ANNEX H**

**FOR SMALL VALUE PROCUREMENT:**

- (1) PhilGEPS registration number or Certificate
- (2) Mayor's Permit
- (3) Revised Omnibus Sworn Statement (for total ABC above PhP50K)
- (4) Latest ITR (for total ABC above PhP500K)
- (5) PCAB License (for Infrastructure Project)
- (6) Curriculum Vitae and Professional Licenses (for Consulting Services)
- 7) Copy of LTFRB Franchise (for Vehicle Rental)

**TERMS OF REFERENCE:**

<b>Type of Procurement:</b> Goods/Services <input type="checkbox"/> Infrastructure Project <input type="checkbox"/> Consulting Services <input type="checkbox"/>						
<b>Mode of Procurement:</b> Small Value <input type="checkbox"/>						
<b>Deadline for Submission of Bids (Date and Time):</b> November 21, 2022 at 12:00PM						
<b>PR No.</b> 2022-11-1695	<b>End-User:</b> GSITD <b>Total ABC:</b> 238,000.00					
<b>Source of Fund:</b> ICT-STO	<b>Schedule of Delivery:</b> 15 days Upon receipt of P.O					
<b>Mode of Award:</b> Per Line <input type="checkbox"/> Per Lot <input type="checkbox"/>	<b>Terms of Payment:</b> Upon completion of Delivery					
Qty	Unit	Item (Description and Specification)	ABC	Offered	Bid	
			Unit Cost	Brand	Unit Price	Total Price
1	lot	<b>Server Workstation</b>	238,000.00			
		Processor: at least Intel Xeon Silver 4100 2.1G, 8C/16T,9.6GT/s, 11M Cache, Turbo, HT (85W) DDR42400				
		Memory: at least 16GB RDIMM,2666MT/s, (24DIMM slots)				
		Network Controller: On-Board Dual-Port 10GbE LOM Storage Controller: Adapter RAID Controller, 2GB				
		Hard Drive: At least 600GB 10K RPM SAS 12Gpbs 512n 2.5 inch Hot-Plug Hard Drive				
		Optical Drive: DVD+/-RW, SATA Internal				
		Power Supply: Single, Hot-Plug Power Supply (1+0), 750W				
		Form Factor: at least supported up to 16, 2.5" Hard Drives, Tower Configuration				
		USB Keyboard, USB Mouse				
<b>NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES</b>						
<b>NOTE:</b> ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.						

**For the Bids and Awards Committee:**

(Sgd) DENISE A. SOLANO  
Head, BAC Secretariat

\_\_\_\_\_  
Canvasser (Signature over Printed Name)

**DBM-PhilGEPS Posted**

Date of canvass: \_\_\_\_\_

**Posted by:**

(Sgd) GINA M. ALBERTO  
DBM-PhilGEPS Posted

**To: The BSWM Bids and Awards Committee (BAC)**

**Sir/Madam:**

In connection with the above RFQ, I have carefully read and fully understand the minimum requirements and agree to furnish and/or deliver all awarded items in conformity with specifications and schedule of delivery.

\_\_\_\_\_  
Signature over Printer Name

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
TIN Number

\_\_\_\_\_  
Telephone Number(s)

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date Accomplished