



Republic of the Philippines
 Department of Agriculture
BUREAU OF SOILS AND WATER MANAGEMENT
 SRDC Bldg., Elliptical Road corner Visayas Avenue,
 Diliman, Quezon City

REQUEST FOR QUOTATION

INSTRUCTIONS:

1. Bidder shall read the instructions and fill all the blanks properly.
2. Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
3. Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
4. Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
5. If applicable, offered brand name and model shall be specified.
6. Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
7. Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
8. Late Bids will not be accepted.
9. The following documents shall be submitted not later than presentation for Award:

FOR SHOPPING:

- (1) PhilGEPS registration number or Certificate
- (2) Mayor's Permit

FOR DIRECT CONTRACTING:

- (1) PhilGEPS registration number or Certificate
- (2) Mayor's Permit
- (3) Latest ITR (for total ABC above PhP500K)

FOR OTHER MODES OF PROCUREMENT: PLEASE REFER TO RA 9184 AND ITS IRR AND ANNEX H

FOR SMALL VALUE PROCUREMENT:

- (1) PhilGEPS registration number or Certificate
- (2) Mayor's Permit
- (3) Revised Omnibus Sworn Statement (for total ABC above PhP50K)
- (4) Latest ITR (for total ABC above PhP500K)
- (5) PCAB License (for Infrastructure Project)
- (6) Curriculum Vitae and Professional Licenses (for Consulting Services)
- (7) Copy of LTFRB (Franchise) for Vehicle Rental

TERMS OF REFERENCE:

Type of Procurement: Goods/Services <input checked="" type="checkbox"/> Infrastructure Project <input type="checkbox"/> Consulting Services <input type="checkbox"/>	
Mode of Procurement: Small Value	
Deadline for Submission of Bids (Date and Time): October 5, 2022 at 12:00PM	
PR No. 2022-09- 1382, 1365,1352,1349	End-User: SCMD, HILLPEZ, Total ABC: 376,720.00
Source of Fund: Manila Bay, RD Other LTR, STO Cauyan, ICT STO	Schedule of Delivery: 15 calendar days upon receipts of PO
Mode of Award: Per Line <input checked="" type="checkbox"/> Per Lot <input type="checkbox"/>	Terms of Payment: Upon Completion of Delivery

Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Bid	
			Unit Cost		Unit Price	Total Price
PR 2022-09-1382 - SCMD - Manila Bay						
5	pcs	Genuine HP 680 Ink Cartridge (Black)	1,000.00			
3	pcs	Genuine Ink Toner for HP Color LaserJet Pro M252n, HP 201X, CF400X, Black	7,000.00			
5	pcs	Genuine Ink Toner for HP Color LaserJet Pro M252n, HP 201X, CF401X, Cyan	7,600.00			
4	pcs	Genuine Ink Toner for HP Color LaserJet Pro M252n, HP 201X, CF402X, Yellow	7,600.00			
4	pcs	Genuine Ink Toner for HP Color LaserJet Pro M252n, HP 201X, CF403X, Magenta	7,600.00			
PR 2022-09-1365 - HILLPEZ -RD other LTR						
10	bottle	Inks for Epson L360 Printer (Genuine Epson 664-Black, 70ml)	400.00			
10	bottle	Inks for Epson L360 Printer (Genuine Epson 664-Cyan, 70ml)	400.00			
10	bottle	Inks for Epson L360 Printer (Genuine Epson 664-Magenta, 70ml)	400.00			
10	bottle	Inks for Epson L360 Printer (Genuine Epson 664-Yellow, 70ml)	400.00			
4	pcs	Toner Cartridge for Brother Printer (TN-1000)	2,500.00			
Delivery: At KM. 53 Brgy. Cuyambay, Tanay, Rizal						

PR 2022-09-1352 - SCMD -STO Cauyan			
5	pcs	Ink Cartridge (HP) 680 Black	1,000.00
5	pcs	Ink Cartridge (HP) 680 Tricolor	1,000.00
REGULAR			
Ink Bottles (EPSON)			
3	pc	003 Black	500.00
3	pc	003 Cyan	500.00
3	pc	003 Yellow	500.00
3	pc	003 Magenta	500.00
2	pc	664 Black	500.00
2	pc	664 Cyan	500.00
2	pc	664 Yellow	500.00
2	pc	664 Magenta	500.00
PR 2022-09-1349 - GSITD - ICT - STO			
20	pcs	RJ45 Jack	360.00
12	packs	RJ45 Plugs - 100pcs/pack	600.00
20	packs	Copper Patchords Cat6 1.5M	276.00
10	packs	UTP Cable Cat6 (per box) at least 300M	9,000.00
2	pcs	Wireless HDMI Extender up to 30m from HDMI source	9,500.00
4	pcs	Imaging Drum HP 126A (CE314A)	8,000.00
5	pcs	Epson Eco Tank L15150 (Printer) 008 Pigment Black Ink Bottle (127ml)	950.00
5	pcs	Epson Eco Tank L15150 (Printer) 008 Pigment Cyan Ink Bottle (127ml)	950.00
5	pcs	Epson Eco Tank L15150 (Printer) 008 Pigment Magenta Ink Bottle (127ml)	950.00
5	pcs	Epson Eco Tank L15150 (Printer) 008 Pigment Yellow Ink Bottle (127ml)	950.00
NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES			
NOTE:	<i>ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.</i>		

Reviewed by:

Procurement Coordinator
Signature Over Printed Name

For the Bids and Awards Committee:

(Sgd) DENISE A. SOLANO
Head, BAC Secretariat

Canvasser (Signature over Printed Name)

DBM-PhilGEPS Posted

Date of canvass:

Posted by:

(Sgd) GINA M. ALBERTO
DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

In connection with the above RFQ, I have carefully read and fully understand the minimum requirements and agree to furnish and/or deliver all awarded items in conformity with specifications and schedule of delivery.

Signature over Printer Name

Name of Company

TIN Number

Telephone Number(s)

Address

Date Accomplished