



Republic of the Philippines  
Department of Agriculture  
**BUREAU OF SOILS AND WATER MANAGEMENT**  
SRDC Bldg., Elliptical Road corner Visayas Avenue,  
Diliman, Quezon City

## REQUEST FOR QUOTATION

### INSTRUCTIONS:

1. Bidder shall read the instructions and fill all the blanks properly.
2. Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
3. Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
4. Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
5. If applicable, offered brand name and model shall be specified.
6. Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
7. Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through [procurement@bswm.da.gov.ph](mailto:procurement@bswm.da.gov.ph).**
8. Late Bids will not be accepted.
9. The following documents shall be submitted not later than presentation for Award:

#### FOR SHOPPING:

- (1) PhilGEPS registration number or Certificate
- (2) Mayor's Permit

#### FOR DIRECT CONTRACTING:

- (1) PhilGEPS registration number or Certificate
- (2) Mayor's Permit
- (3) Latest ITR (for total ABC above PhP500K)

FOR OTHER MODES OF PROCUREMENT: PLEASE REFER TO RA 9184 AND ITS IRR AND ANNEX H

#### FOR SMALL VALUE PROCUREMENT:

- (1) PhilGEPS registration number or Certificate
- (2) Mayor's Permit
- (3) Revised Omnibus Sworn Statement (for total ABC above PhP500K)
- (4) Latest ITR (for total ABC above PhP500K)
- (5) PCAB License (for Infrastructure Project)
- (6) Curriculum Vitae and Professional Licenses (for Consulting Services)
- 7) Copy of LTRFB Franchise (for Vehicle Rental)

### TERMS OF REFERENCE:

<b>Type of Procurement:</b> Goods/Services <input checked="" type="checkbox"/> Infrastructure Project <input type="checkbox"/> Consulting Services <input type="checkbox"/>	
<b>Mode of Procurement:</b> Small Value	
<b>Deadline for Submission of Bids (Date and Time):</b> August 26, 2022 at 12:00PM	
<b>PR No.</b> <u>2022-08- 1232</u>	<b>End-User:</b> <u>WRMD</u> <b>Total ABC:</b> <u>299,400.00</u>
<b>Source of Fund:</b> <u>INS Various</u>	
<b>Mode of Award:</b> Per Line <input type="checkbox"/> Per Lot <input checked="" type="checkbox"/>	<b>Terms of Payment:</b> <u>Upon Completion of Actual Service</u>
<b>Schedule of Delivery:</b> Actual Date of Event	

Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Bid	
			Unit Cost		Unit Price	Total Price
		<b>Vehicle Rental for the conduct of sieving samples (cuttings) of the borehole to be used in stratigraphic profile and to assist in the drilling rig operation of the regular funded study: Assessment of Groundwater Availability for Agricultural Production through Georesistivity Survey in Rainfed Areas of Brgy. Ligaya, Sablayan, Occidental Mindoro.</b>				
1	lot	<b>Itinerary: BSWM Station to Province of Occidental Mindoro and Vice Versa</b>	299,400.00			
		<b>Inclusive Dates of Travel</b>				
1	unit	<b>September 12-16, 2022</b>	49,900.00			
1	unit	<b>September 26 - 30, 2022</b>	49,900.00			
1	unit	<b>October 10 - 14, 2022</b>	49,900.00			
1	unit	<b>October 24-28, 2022</b>	49,900.00			
1	unit	<b>November 14 - 18, 2022</b>	49,900.00			
1	unit	<b>November 28 to December 2, 2022</b>	49,900.00			
		<b>Other Specifications</b>				
		<b>Inclusive of driver meals and accommodation, fuel, toll fee, parking fees and other fees that may apply (RT-PCR)</b>				
		<b>Driver and vehicle must have all necessary papers as required by the IATF such as IATF ID, travel pass. Ensure social distancing inside the vehicle</b>				
		<b>The vehicle must be disinfected every after use</b>				
		<b>Van (12-seater with head rest)</b>				

	<p>Award is one LOT</p> <p>Supplier shall issue Letter or Certificate of introduction at least 7 calendar days before event with the following details: Name of driver, documents of driver as requested by Enduser, plate number of vehicle, insurance of vehicle.</p> <p>Supplier shall coordinate with end-user of event at least 7 calendar days before event</p> <p>Schedule is subject to change by End-user not later than 3 calendar days before scheduled event Change of schedule by Supplier will be subject to conforme of End-user.</p> <p>Payment is after every completed of service (Progress Billing)</p>				
<b>NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES</b>					
<b>NOTE:</b>	<p><i>ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.</i></p>				

For the Bids and Awards Committee:

\_\_\_\_\_  
(Sgd) DENISE A. SOLANO  
Head, BAC Secretariat

DBM-PhilGEPS Posted

Posted by:

(Sgd) GINA M. ALBERTO  
DBM-PhilGEPS Posted

\_\_\_\_\_  
Canvasser (Signature over Printed Name)

Date of canvass: \_\_\_\_\_

**To: The BSWM Bids and Awards Committee (BAC)**

**Sir/Madam:**

In connection with the above RFQ, I have carefully read and fully understand the minimum requirements and agree to furnish and/or deliver all awarded items in conformity with specifications and schedule of delivery.

_____ Signature over Printer Name	_____ Name of Company	_____ TIN Number
_____ Telephone Number(s)	_____ Address	_____ Date Accomplished



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 8939134  
**Procuring Entity** BUREAU OF SOILS AND WATER MANAGEMENT  
**Title** Vehicle Rental for Luzon Island  
**Area of Delivery** Occidental Mindoro

<b>Solicitation Number:</b>	BSWM PR 2022- 08- 1232	<b>Status</b>	<b>In-Preparation</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Transportation and Communications Services	<b>Date Published</b>	19/08/2022
<b>Approved Budget for the Contract:</b>	PHP 299,400.00	<b>Last Updated / Time</b>	18/08/2022 14:43 PM
<b>Delivery Period:</b>	30 Day/s	<b>Closing Date / Time</b>	26/08/2022 12:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Gina Marzan Alberto Administrative Officer II SRDC Bldg., Elliptical Road corner Visayas Avenue, Diliman Quezon City Metro Manila Philippines 1101 63-2-9230420 Ext. 63-2-3528012 bswmpms@gmail.com		

#### Description

Vehicle Rental for the conduct of sieving samples (cuttings) of the borehole to be used in stratigraphic profile and to assist in the drilling rig operation of the regular funded study: Assessment of Groundwater Availability for Agricultural Production through Georesistivity Survey in Rainfed Areas of Brgy. Ligaya, Sablayan, Occidental Mindoro.

1 lot Itinerary: BSWM Station to Province of Occidental Mindoro and Vice Versa

Inclusive Dates of Travel

1 unit September 12-16, 2022

1 unit September 26 - 30, 2022

1 unit October 10 - 14, 2022

1 unit October 24-28, 2022

1 unit November 14 - 18, 2022

1 unit November 28 to December 2, 2022

Other Specifications

"Inclusive of driver meals and accommodation, fuel, toll fee, parking fees and other fees that may apply (RT-PCR)

Driver and vehicle must have all necessary papers as required by the IATF such as IATF ID, travel pass.

Ensure social distancing inside the vehicle

The vehicle must be disinfected every after use

Van (12-seater with head rest)"

Award is one LOT

Supplier shall issue Letter or Certificate of introduction at least 7 calendar days before event with the following details: Name of driver, documents of driver as requested by Enduser, plate number of vehicle, insurance of vehicle.

Supplier shall coordinate with end-user of event at least 7 calendar days before event

Schedule is subject to change by End-user not later than 3 calendar days before scheduled event

Change of schedule by Supplier will be subject to conform of End-user.

Payment is after every completed of service (Progress Billing)

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Enduser: WRMD

Deadline for submission of bids: August 26, 2022 at 12:00PM

Please attach/submit the following documents with your quotation: copy of (1) PHILGEPS registration number or certificate; (2) mayor's permit, (3) Updated Ommibus Sworn Statement for ABC above Php 50K; (4) Latest Income/Business tax return for ABC above 500K; (5) PCAB License for Infrastructure Project; and (6) Curriculum Vitae and/or Professional License for Consulting Services.

The Bureau of Soils and Water Management (BSWM) invites interested parties to bid/quote for the above listed item/s.

Kindly submit your quotation for the purchase of the above requirement, (indicating our Solicitation Number) address to GINA P. NILO, Ph.D., BAC Chairperson.

The drop box for your Bids/Quotations is located at the BSWM Lobby.

The BSWM reserves the right to reject any or all bids to declare the bidding a failure or waive any or all information or to award such bids to the supplier whose bid is considered most advantageous to the government.

**Created by** Gina Marzan Alberto

**Date Created** 18/08/2022

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

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