



Republic of the Philippines
Department of Agriculture
BUREAU OF SOILS AND WATER MANAGEMENT
SRDC Bldg., Elliptical Road corner Visayas Avenue,
Diliman, Quezon City

REQUEST FOR QUOTATION

INSTRUCTIONS:

- Bidder shall read the instructions and fill all the blanks properly.
- Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
- Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
- Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
- If applicable, offered brand name and model shall be specified.
- Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
- Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
- Late Bids will not be accepted.
- The following documents shall be submitted not later than presentation for Award:

FOR SHOPPING:

- PhilGEPS registration number or Certificate
- Mayor's Permit

FOR DIRECT CONTRACTING:

- PhilGEPS registration number or Certificate
- Mayor's Permit
- Latest ITR (for total ABC above PhP500K)

FOR OTHER MODES OF PROCUREMENT: PLEASE REFER TO RA 9184 AND ITS IRR AND ANNEX H

FOR SMALL VALUE PROCUREMENT:

- PhilGEPS registration number or Certificate
- Mayor's Permit
- Revised Omnibus Sworn Statement (for total ABC above PhP500K)
- Latest ITR (for total ABC above PhP500K)
- PCAB License (for Infrastructure Project)
- Curriculum Vitae and Professional Licenses (for Consulting Services)

TERMS OF REFERENCE:

Type of Procurement: Goods/Services <input checked="" type="checkbox"/> Infrastructure Project <input type="checkbox"/> Consulting Services <input type="checkbox"/>
Mode of Procurement: Small Value
Deadline for Submission of Bids (Date and Time): July 22, 2022 at 12:00PM
PR No. 2022-07- 1125 End-User: WRMD Total ABC: 585,000.00
Source of Fund: Rice ESETS / INS Various Schedule of Delivery: Actual Date of Event
Mode of Award: Per Line <input checked="" type="checkbox"/> Per Lot <input type="checkbox"/> Terms of Payment: Upon Completion of Actual Service

Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Bid	
			Unit Cost		Unit Price	Total Price
Onsite Catering - Mindanao						
		Meals and Snacks for the conduct of Training on Soil Rehabilitation/ Balance Fertilization Strategy (BFS) for Mindanao Area				
		RICE ESETS				
30	pax	Location: Katipunan DD, Kidapawan City, North Cotabato Date : August 16-18, 2022	45,000.00			
30	pax	Location : Mandahican DD, Cabanglasan, Bukidnon Date : August 9-11, 2022	45,000.00			
30	pax	Location : Campo IV DD, Ramon Magsaysay , Zamboanga Date : August 23-25, 2022	45,000.00			
30	pax	Location : Mat- Ilaya DD, Lala, Lanao Del Norte Date : September 13-15, 2022	45,000.00			
30	pax	Location: Kalandagan SWIP, Tacurong City, Sultan Kudarat Date : September 13-15, 2022	45,000.00			
30	pax	Location : Pag-Ongan DD, Banganga, Davao Oriental	45,000.00			

		Date : September 27-29, 2022			
30	pax	Location : Gandiangan DD II, Imelda, Zamboanga del Norte	45,000.00		
		Date : October 4-6, 2022			
30	pax	Location : Siana DD, Mainit , Surigao Del Norte	45,000.00		
		Date : October 25-27, 2022			
30	pax	Location : Little Baguio DD, Surallah South Cotabato	45,000.00		
		Date : November 15-17, 2022			
30	pax	Location : Magsaysay SWIP I, Magsaysay Nabunturan, Davao De Oro	45,000.00		
		Date : November 15-17, 2022			
30	pax	Location : Bigaan DD, Bigaan Hinatuan Surigao Del Sur	45,000.00		
		Date : November 15-17, 2022			
		Sub Total	495,000.00		
		Meals and Snacks for the conduct of Institutional Development Training for the Operation and Maintenance of SSIPs			
		INS Various			
30	pax	Location : Minapan DD, Tulunan, North Cotabato	45,000.00		
		Date : September 6-8, 2022			
30	pax	Location : Pikinit SWIP, Sultan Naga Dimaporo, Lanao Del Norte	45,000.00		
		Date : October 18-20, 2022			
		Sub Total	90,000.00		
		Meals and Snacks			
		-500/pax/day x 3 days= 1,500.00			
		-2 Snacks (AM & PM) and 1 Lunch per day			
NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES					
NOTE:	ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.				

For the Bids and Awards Committee:

(Sgd) DENISE A. SOLANO
Head, BAC Secretariat

Canvasser (Signature over Printed Name)

DBM-PhilGEPS Posted

Date of canvass: _____

Posted by:

(Sgd) GINA M. ALBERTO
DBM-PhilGEPS Posted

To: The BSWM Bids and Awards Committee (BAC)

Sir/Madam:

In connection with the above RFQ, I have carefully read and fully understand the minimum requirements and agree to furnish and/or deliver all awarded items in conformity with specifications and schedule of delivery.

Signature over Printer Name

Name of Company

TIN Number

Telephone Number(s)

Address

Date Accomplished