



Republic of the Philippines  
Department of Agriculture  
**BUREAU OF SOILS AND WATER MANAGEMENT**  
SRDC Bldg., Elliptical Road corner Visayas Avenue,  
Diliman, Quezon City

## REQUEST FOR QUOTATION

### INSTRUCTIONS:

- Bidder shall read the instructions and fill all the blanks properly.
- Prospective Bidder shall submit its bid proposal using this form or official quotation with Company's letterhead.
- Any specifications other than required/stated in this form shall not be considered in the evaluation of bid.
- Quotation must be the lowest and responsive price, taxes included for the item/services listed hereunder, including delivery charges unless otherwise specified.
- If applicable, offered brand name and model shall be specified.
- Bid proposal shall be valid for one hundred twenty (120) calendar days from the date submitted.
- Bid proposal shall be **submitted manually on or before the deadline to the Bids and Awards Committee Secretariat office at BSWM, SRDC Bldg., Elliptical Road corner Visayas Avenue., Quezon City or electronically through procurement@bswm.da.gov.ph.**
- Late Bids will not be accepted.
- The following documents shall be submitted not later than presentation for Award:

#### FOR SHOPPING:

- PhilGEPS registration number or Certificate
- Mayor's Permit

#### FOR DIRECT CONTRACTING:

- PhilGEPS registration number or Certificate
- Mayor's Permit
- Latest ITR (for total ABC above PhP500K)

#### FOR SMALL VALUE PROCUREMENT:

- PhilGEPS registration number or Certificate
- Mayor's Permit
- Revised Omnibus Sworn Statement (for total ABC above PhP50K)
- Latest ITR (for total ABC above PhP500K)
- PCAB License (for Infrastructure Project)
- Curriculum Vitae and Professional Licenses (for Consulting Services)

FOR OTHER MODES OF PROCUREMENT: PLEASE REFER TO RA 9184 AND ITS IRR AND ANNEX H

### TERMS OF REFERENCE:

<b>Type of Procurement:</b>	<input checked="" type="checkbox"/> Goods/Services	<input type="checkbox"/> Infrastructure Project	<input type="checkbox"/> Consulting Services
<b>Mode of Procurement:</b>	<input checked="" type="checkbox"/> Small Value		
<b>Deadline for Submission of Bids (Date and Time):</b>	April 20, 2022 at 12:00PM		
<b>PR No.</b>	<u>2022-04-0711, 712,713,714,716,717,718</u>	<b>End-User: WRMD/SSD/ SCMD/SWRRD</b>	<b>Total ABC: 582,000.00</b>
<b>Source of Fund:</b>	<u>OAP-BCHA,Corn Project, Regular, RICE ESETS, R &amp; D CORN, INS Various, BAR Funded</u>		<b>Schedule of Delivery:</b>
<b>Mode of Award:</b>	<input checked="" type="checkbox"/> Per Line	<input type="checkbox"/> Per Lot	<b>Terms of Payment:</b> <u>Progress Billing</u>

Qty	Unit	Item (Description and Specification)	ABC	Offered Brand	Bid	
			Unit Cost		Unit Price	Total Price
		<b>SCMD2022-04-0711</b>				
		<b>Charge to RICE-ESETS Cont.</b>				
1	unit	BSWM, Quezon City to Balungao Date: May 16-20, 2022 Day 1: Pick-up point: BSWM Office, QC Itinerary: Balungao, Pangasinan Day 2-4: Itinerary: Balungao, Pangasinan Day 5: Itinerary: BSWM Office, QC  PhP 6500/day x 5 days	32,500.00			
		<b>Charge to R &amp; D Corn</b>				
1	unit	(Pick-up) BSWM Q.C to <b>Ilagan City, Isabela</b> on <b>May 16, 2022</b> (Topographic survey and Collection of soil sample)  (Drop-off) from <b>Alfonso Lista Ifugao</b> to <b>BSWM QC</b> on <b>May 27, 2022</b> (After the conduct of Topographic survey and collection for soil sample)  Php20,000/day x 2 days Pick up and Drop-off only  Inclusive of driver meals and accommodation, fuel, toll fee, parking fees, and other fees Driver and vehicle must have all necessary papers as required by the IATF such as travel pass. Driver must be fully vaccinated	40,000.00			

		<b>WRMD - 2022-04-0712 - RICE ESETS</b>			
1	unit	<b>Vehicle Rental for the Training on Soil Rehabilitation/ Balance Fertilization</b>	40,000.00		
		Route : BSWM Quezon City to Piat, Cagayan and vice versa Date : May 9-13, 2022 8,000/day			
1	unit	<b>Training on Soil Rehabilitation/ Balance Fertilization</b>	40,000.00		
		Route : BSWM Office to Lower Hindi DD, Bacacay , Albay and vice versa Date : May 16-20, 2022 8,000/day			
1	unit	<b>Vehicle Rental for the conduct of Soil Rehabilitation/ Balance Fertilization training</b>	30,000.00		
		Route : BSWM to Balanga, Bataan and vice versa Date : May 16-20, 2022 6,000/day <b>Other Specifications:</b>  Minimum of 7 seater with allowed physical distancing Fully air conditioned Vehicle Inclusive of driver meals and accommodation, fuel, toll fees and parking fees and other fees that may apply  Driver and vehicle must have all necessary papers as required by the IATF such as travel pass, franchise, etc.  Vehicle must be disinfected every after use.			
		<b>WRMD 2022-04-0713</b>			
1	unit	<b>Vehicle Rental for the conduct of Institutional Development Training for the Operation and Maintenance of SSIPs</b>	40,000.00		
		Route : BSWM Office Q.C to San Nicolas, Ilocos Norte and vice versa Date: May 9-13,2022 PhP 8000/day <b>Other Specifications:</b> Minimum of 7 seater with allowed physical distancing  Fully air conditioned Vehicle  Inclusive of driver meals and accommodation, fuel, toll fees and parking fees and other fees that may apply  Driver and vehicle must have all necessary papers as required by the IATF such as travel pass, franchise, etc. Vehicle must be disinfected every after use.			
		<b>WRMD -2022-04-0714 BAR Funded GIS</b>			
		<b>Vehicle Rental for the conduct of well inventory, hydrological assessment and geo-resistivity survey of BAR funded project: "GIS Based Evaluation Mapping of Groundwater Potential and Recharge Zone Area in the Philippines for Sustainable Agriculture"</b> <b>Itinerary : Province of Abra and Vice Versa (8,750/day)</b>			
		Inclusive dates of travel :			
1	unit	May 2 - 6, 2022	43,750.00		
1	unit	May 9 - 13, 2022	43,750.00		
		<b>Itinerary : Province of Ifugao and Vice Versa (8,500/day)</b>			
		Inclusive dates of travel :			
1	unit	May 16 - 20, 2022	42,500.00		
1	unit	May 23 - 27, 2022	42,500.00		
		<b>Other Specifications:</b> Inclusive of driver meals and accommodation, fuel, toll fees and parking fees and other fees that may apply (RT-PCR)			

		Driver and vehicle must have all necessary papers as required by the IATF such as IATF ID, travel pass, etc. Ensure social distancing inside the vehicle The vehicle must be disinfected every after use Van (12-seater with head rest)			
		<b>SWRRD -2022-04-0716 - Corn Project</b>			
		<b>For the fieldwork activities of SWRRD-Corn Project (Evaluation of Soil Biological Activity under Selected Sloping Crop Production Areas in the Philippines)</b>			
		<b>Itinerary: BSWM, QC to Sagnay, Camarines Sur, Region V (vice versa)</b>			
1	unit	<b>Inclusive Dates:</b> May 10 to 13, 2022 @ 8,750.00/day x 4 days	35,000.00		
1	unit	<b>Itinerary: BSWM, QC to Alfonso, Lista, Ifugao, CAR (vice versa)</b> <b>Inclusive Dates:</b> May 16 to 20, 2022 @ 9,000.00/day x 5 days	45,000.00		
		<b>Details:</b> Inclusive of driver meals, accommodation fuel and toll fee and other fees may apply Driver and vehicle must have all necessary papers as required by the IATF such as travel pass, medical certificate Ensure social distancing inside the vehicle The vehicle must be disinfected every after use 18-seating capacity with head rest Luggage may include microbial instrument and soil samples.			
		<b>SWRRD - 2022-04-0717 - OAP-BCHA</b>			
1	unit	<b>Destination: BSWM, Quezon City to Botolan, Zambales to BSWM, Quezon City</b>	32,000.00		
		Duration: 4 days Date: May 3-6, 2022 Rate: 8,000.00/ day Specification: 12-seater van with head rest (50% allowed for social distancing) With Driver Driver food and lodging Driver medical certificate Toll fee, Fuel, Parking fee and others fee may apply Driver and vehicle must have all necessary papers as required by the IATF such as travel pass, etc.			
		<b>SURVEY - 2022-04-0718 - REGULAR</b>			
1	unit	<b>Title of Activity: Fieldwork activities of the project "Evaluation and Mapping of Black Soils in Selected Sites in the Philippines"</b>	75,000.00		
		Type of vehicle: Van No. of units: 1 unit No. of days: 10 days Destination: Any points in Nueva Ecija Province Travel dates: May 16-27, 2022 (weekdays only) Rate: 7,500.00/day/unit  Terms and conditions 1. Rate includes fuel and applicable toll fees (to be shouldered by the winning service provider) 2. Includes 1 roundtrip Pick-up and Drop off to-and-from BSWM Quezon City (Shuttle to site at the start of fieldwork and shuttle back to BSWM at the end of fieldwork) 3. Maximum 2 person per row for social distancing in accordance with IATF Guidelines 4. Non-consumption of travel day/s due to unforeseen circumstances (i.e. safety, health, security concerns) should not be chargeable to the enduser (actual billing may be allowed)			

	5. Driver must be knowledgeable on local road networks and practical access routes to aid the field implementation team during actual field validation 6. Change in travel schedule shall be allowed within atleast 2 days and upon arrangement with the project management staff and must also conform with the above terms and condition				
	<b>Requirements:</b> Inclusion of driver's fee and meals & accomodation, toll tees and fuel Drivers and Vehicles must have all the necessary papers as required by the IATF such as travel pass, franchise, vaccination card, etc. Seating Capacity within maximum passengers per IATF allowed passengers with physical distancing Vehicle must be disinfect every after use Note: Provide a copy of franchise <b>Award is per LINE</b> <b>Supplier shall coordinate with end-user or event at least 7 calendar days before event</b> <b>Schedule is subject to change not later than 3 calendar days before scheduled event</b> <b>Payment is after every completed of service (Progress Billing)</b>				
<b>NOTE: ALL PRICES ARE INCLUSIVE OF VAT AND CHARGES</b>					
<b>NOTE:</b>	ACCOMPLISHED REQUEST FOR QUOTATION (RFQ) SHOULD BE SUBMITTED TO THE BAC SECRETARIAT'S OFFICE ON OR BEFORE THE DEADLINE FOR SUBMISSION OF BIDS. RFQ's SUBMITTED AFTER THE DEADLINE FOR SUBMISSION OF BIDS SHALL NO LONGER BE ACCEPTED.				

For the Bids and Awards Committee:

\_\_\_\_\_  
(Sgd) DENISE A. SOLANO  
Head, BAC Secretariat

\_\_\_\_\_  
Canvasser (Signature over Printed Name)

DBM-PhilGEPS Posted

Date of canvass: \_\_\_\_\_

Posted by:

(Sgd)GINA M. ALBERTO  
DBM-PhilGEPS Posted

**To: The BSWM Bids and Awards Committee (BAC)**

**Sir/Madam:**

In connection with the above RFQ, I have carefully read and fully understand the minimum requirements and agree to furnish and/or deliver all awarded items in conformity with specifications and schedule of delivery.

\_\_\_\_\_  
Signature over Printer Name

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
TIN Number

\_\_\_\_\_  
Telephone Number(s)

\_\_\_\_\_  
Address

\_\_\_\_\_  
Date Accomplished